

UNDERGRADUATE PROGRAM, COHORT 2024
BACHELOR OF ACCOUNTING

(Attached to Decision No. 237/QĐ-UEF dated 10/04/2024 of the President of Ho Chi Minh City University of Economics and Finance)

1. GENERAL INFORMATION ABOUT THE PROGRAM

Name of study programme: **ACCOUNTING**

Specializations:

- Specialization 1. Financial Accounting
- Specialization 2. Managerial Accounting

Programme level: Undergraduate.

Duration: 4 years / 134 credits

Language(s) of Instruction: Vietnamese and English

Training Orientation: Vocational orientation

Awarding Institution: Ho Chi Minh City University of Economics and Finance

Qualification: Bachelor of Accounting

Qualification level: Level 6 Vietnamese Qualifications Framework.

Cohort: 2024.

2. STUDY PROGRAM

2.1. Mode of Study: Full-time

2.2. Admission requirements

- Students must have graduated from high school education in Vietnam, or equivalent qualification.
- Students are considered for admission to UEF based on results obtained through one of the following methods:
 - (1) National High School Exam results
 - (2) High school academic transcript
 - (3) Competency Assessment Exam results by Vietnam National University, HCMC.

2.3. Grading scale

- For credits calculated into GPA:

Classification	10-point scale	4-point scale	
		Score in letter	Score in number
Pass	From 8.5 to 10	A	4.0
	From 7.0 to 8.4	B	3.0
	From 5.5 to 6.9	C	2.0
	From 4.0 to 5.4	D	1.0
Fail	From 0 to 3.9	F	0

- For courses that only require passing, not counted in the GPA:

Classification	10-point scale	Score in letter
Pass (ungraded)	5.0 and above	P

2.4. Graduation conditions

According to the Bachelor's Degree Level Training Regulations, professional conditions include:

- (1) Accumulate all required courses of the study program;
- (2) The average cumulative grade for the entire course must be 2.00 or higher; particularly, the grade for elective courses related to practical internship knowledge (project/graduation thesis) must be C or higher;
- (3) Hold a certificate of Military Education and complete the Physical Education course;
- (4) Hold an Advanced Information Technology Certificate (not applicable to study program in Information Technology, Software Engineering, or Data Science) and an IELTS 5.5 English Certificate (not applicable to language program).

2.5. Objectives of the study program (Program Objectives)

General objectives:

The program aims to educate Bachelor's degree graduates in Accounting with a vocational orientation, political integrity, and professional ethics; good health; a solid foundation and specialized knowledge in accounting and accounting management; proficient professional practice skills; independent and creative thinking; self-learning and research capacity; and the ability to integrate globally and adapt to changes in natural and social environments.

Specific objectives:

PO1 (Knowledge): Provide learners with fundamental knowledge in natural sciences, political science, and law; foundational and specialized professional knowledge in the field of Accounting; and supplementary knowledge necessary to meet job requirements.

PO2 (Skills): Equip and train learners with professional skills in accounting; the ability to apply specialized and interdisciplinary knowledge to solve practical problems; teamwork and effective communication skills in accounting-related professional activities; and effective use of foreign languages and information technology in their work.

PO3 (Level of Autonomy and Responsibility): Foster and develop learners' professional ethics and sense of community responsibility; enhance their capacity for independent and

creative thinking, collaboration in learning, research, and work, and adaptability to multicultural and globally integrated work environments.

2.6. Program Learning Outcomes

Knowledge

- (1) Apply knowledge of natural sciences, political science, law, national defense and security education, and information technology to meet the requirements of work and daily life.
- (2) Apply fundamental knowledge of economics, statistics, management, and finance to solve problems in the field of economics in general and accounting in particular.
- (3) Analyze accounting and taxation knowledge to handle professional tasks and make effective decisions.
- (4) Evaluate work-related issues in corporate accounting and management accounting.

Skills

- (5) Demonstrate effective systems thinking and critical thinking skills, as well as the ability to employ alternative solutions in a changing work environment.
- (6) Demonstrate proficiency in communication, report writing, presentation, independent and teamwork skills, as well as organizational, work evaluation, and technical skills using accounting tools and software.
- (7) Integrate technological and professional skills in accounting to address business problems effectively.
- (8) Use a foreign language at Level 3/6 of the Vietnamese Language Proficiency Framework for professional and intercultural communication.

Level of Autonomy and Responsibility

- (9) Demonstrate professional ethics, community responsibility, professional demeanor, and the ability to supervise others in performing assigned tasks.
- (10) Exhibit the ability to work independently and collaboratively in dynamic work environments, taking personal and group responsibility.
- (11) Demonstrate self-direction in making professional decisions that are independent, objective, and effective.
- (12) Adhere to professional ethical standards and social responsibility; demonstrate the ability to plan, coordinate, and manage resources; and evaluate and improve the effectiveness of accounting activities within the organization.

2.7. Program structure

No	Knowledge block	Volume of knowledge			
		Number of credits	Compulsory	Elective	Percentage %
1	Basic knowledge	47	47		35,1%
1.1	<i>Natural sciences</i>	6	6	-	
1.2	<i>Political science</i>	11	11	-	
1.3	<i>Law</i>	3	3	-	
1.4	<i>Information technology</i>	3	3	-	
1.5	<i>Foreign language (English)</i>	24	24	-	
2	Foundational disciplinary knowledge	18	18	-	13,4%
3	Advanced disciplinary knowledge	45	30	15	33,6%
4	Supporting knowledge	15	6	9	11,2%
5	Internship knowledge	9	3	6	6,7%
6	Non-accumulative knowledge				
6.1	<i>Physical education (3 credits)</i>			<input checked="" type="checkbox"/>	
6.2	National defense education (165 periods)		<input checked="" type="checkbox"/>		
	Total	134	104 (77,6%)	30 (22,4%)	

Total amount of knowledge of the study program: 134 credits.

Note: Does not include the amount of non-cumulative knowledge including: Physical Education (3 credits - elective) and National defense education (165 hours - Compulsory).

2.8. Program Content

NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
1. Basic knowledge						47
1.1. Natural sciences						6
1.1.1	STA1101	Xác suất thống kê	Probability and Statistics	BB	V	3

NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
1.1.2	ITE1262	Tin học thống kê	Applied Informatics in Statistics	BB	V	3
1.2. Political science						11
1.2.1	POL1111	Triết học Mác-Lênin	Marxist-Leninist Philosophy	BB	V	3
1.2.2	POL1112	Kinh tế chính trị Mác- Lênin	Marxist-Leninist Political Economics	BB	V	2
1.2.3	POL1113	Chủ nghĩa xã hội khoa học	Scientific Socialism	BB	V	2
1.2.4	POL1114	Tư tưởng Hồ Chí Minh	Ho Chi Minh Ideology	BB	V	2
1.2.5	POL1115	Lịch sử Đảng Cộng sản Việt Nam	History of the Communist Party of Vietnam	BB	V	2
1.3. Law						3
1.3.1	LAW1101	Pháp luật đại cương	Introduction to Law	BB	V	3
1.4. Information technology						
1.4.1	ITE1201	Tin học đại cương	Introduction to Computer Basics	BB	V	3
1.5. Foreign Language						24
1.5.1	ENG3101	Tiếng Anh 1	English 1	BB	E	4
1.5.2	ENG3102	Tiếng Anh 2	English 2	BB	E	4
1.5.3	ENG3103	Tiếng Anh 3	English 3	BB	E	4
1.5.4	ENG3104	Tiếng Anh 4	English 4	BB	E	4
1.5.5	ENG3105	Tiếng Anh 5	English 5	BB	E	4
1.5.6	ENG3106	Tiếng Anh 6	English 6	BB	E	4
2. Foundational disciplinary knowledge						18
2.1	ECO1101	Kinh tế vi mô	Microeconomics	BB	V	3
2.2	ECO1102E	Kinh tế vĩ mô	Macroeconomics	BB	E	3
2.3	ACC1101E	Nguyên lý kế toán	Principles of Accounting	BB	E	3

NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
2.4	FIN1155	Nguyên lý tài chính và ngân hàng	Principle of Finance and Banking	BB	V	3
2.5	MGT1101E	Quản trị học	Principles of Management	BB	E	3
2.6	FIN1103E	Tài chính doanh nghiệp	Corporate Finance	BB	E	3
3. Advanced disciplinary knowledge						45
3.1	ACC1145	Văn hoá và kỹ năng làm việc trong môi trường kế toán	Cultural and Skills in Accounting Environment	BB	V	3
3.2	FIN1102E	Thuế	Taxation	BB	E	3
3.3	ACC1102E	Kế toán tài chính 1	Financial Accounting 1	BB	E	3
3.4	ACC1103E	Kế toán tài chính 2	Financial Accounting 2	BB	E	3
3.5	ACC1113E	Kế toán tài chính 3	Financial Accounting 3	BB	E	3
3.6	ACC1117	Phân tích báo cáo tài chính	Financial Statement Analysis	BB	V	3
3.7	ACC1129E	Kế toán quản trị 1	Managerial Accounting 1	BB	E	3
3.8	ACC1134E	Kế toán quản trị 2	Managerial Accounting 2	BB	E	3
3.9	ACC1130	Phương pháp nghiên cứu trong kế toán	Research Methods in Accounting	BB	V	3
3.10	ACC1104E	Hệ thống thông tin kế toán	Accounting Information Systems	BB	E	3
			<i>Students choose 01 of the 02 Specialisations below</i>			

NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
<i>Specialisation 1.</i>		<i>Kế toán tài chính</i>	<i>Financial Accounting</i>			
3.11.1	ACC1111	Kế toán ngân hàng thương mại	Commercial Bank Accounting	TC	V	3
3.12.1	ACC1138	Phần mềm kế toán doanh nghiệp	Business Accounting Software	TC	V	3
3.13.1	ACC1133	Hoạch định nguồn lực doanh nghiệp	Enterprise Resource Planning	TC	V	3
3.14.1	ACC1106	Kế toán công	Public Sector Accounting	TC	V	3
3.15.1	ACC1144E	Lập báo cáo tài chính	Financial Reporting	TC	E	3
<i>Specialisation 2.</i>		<i>Kế toán quản trị</i>	<i>Managerial Accounting</i>			
3.11.2	ACC1114	Kiểm soát nội bộ	Internal Control	TC	V	3
3.12.2	ACC1146	Phân tích dữ liệu và ra quyết định	Data Analysis and Decision Making	TC	V	3
3.13.2	ACC1147	Lập báo cáo kế toán quản trị	Managerial Accounting Reports	TC	V	3
3.14.2	MGT1108	Quản trị rủi ro	Risk Management	TC	V	3
3.15.2	ACC1148E	Quản trị hiệu quả hoạt động	Performance Management	TC	E	3
4. Supporting knowledge						15
4.1	SKI1107	Project design 1	Project Design 1	BB	V	3
4.2	SKI1108	Project design 2	Project Design 2	BB	V	3
			<i>Choose 3 elective courses:</i>			
4.3	ECO1113	Công dân toàn cầu	Global Citizenship	TC	V	3

NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
4.4	JPN1163	Đắc nhân tâm phong cách Nhật Bản	Japanese Concepts to Win Friends and Influence People	TC	V	3
4.5	JPN1108	Đất nước học Nhật Bản	Country Studies of Japan	TC	V	3
4.6	CHI1122	Đất nước học Trung Quốc	Country Studies of China	TC	V	3
4.7	ECO1108	Địa lý kinh tế thế giới	World Economics Geography	TC	V	3
4.8	PSY1137	Giáo dục sức khỏe tinh thần	Mental Health Education	TC	V	3
4.9	ENC1121	Giao tiếp liên văn hóa	Cross-cultural Communication	TC	V	3
4.10	BUS1115	Khởi nghiệp	Entrepreneurship	TC	V	3
4.11	LAW1111	Luật thương mại	Commercial Law	TC	V	3
4.12	LAW1116	Luật quốc tế	International Law	TC	V	3
4.13	GPD1135	Nghệ thuật học cơ bản	The Basic of Arts	TC	V	3
4.14	HRM1111	Nghệ thuật lãnh đạo	Arts of Leadership	TC	V	3
4.15	HMM1137	Nghệ thuật xây dựng hình ảnh cá nhân chuyên nghiệp	Professional Personal Branding	TC	V	3
4.16	IRE1130	Nghiệp vụ ngoại giao	Diplomatic Protocol	TC	V	3
4.17	DAS1125	Nhập môn chuyên đổi số	Introduction to Digital Transformation	TC	V	3
4.18	IRE1108	Những vấn đề toàn cầu	Global Issues	TC	V	3
4.19	DAS1124	Phân tích dữ liệu ứng dụng	Applied Data Analytics	TC	V	3
4.20	LAW1107	Pháp luật về doanh nghiệp	Enterprises Law	TC	V	3

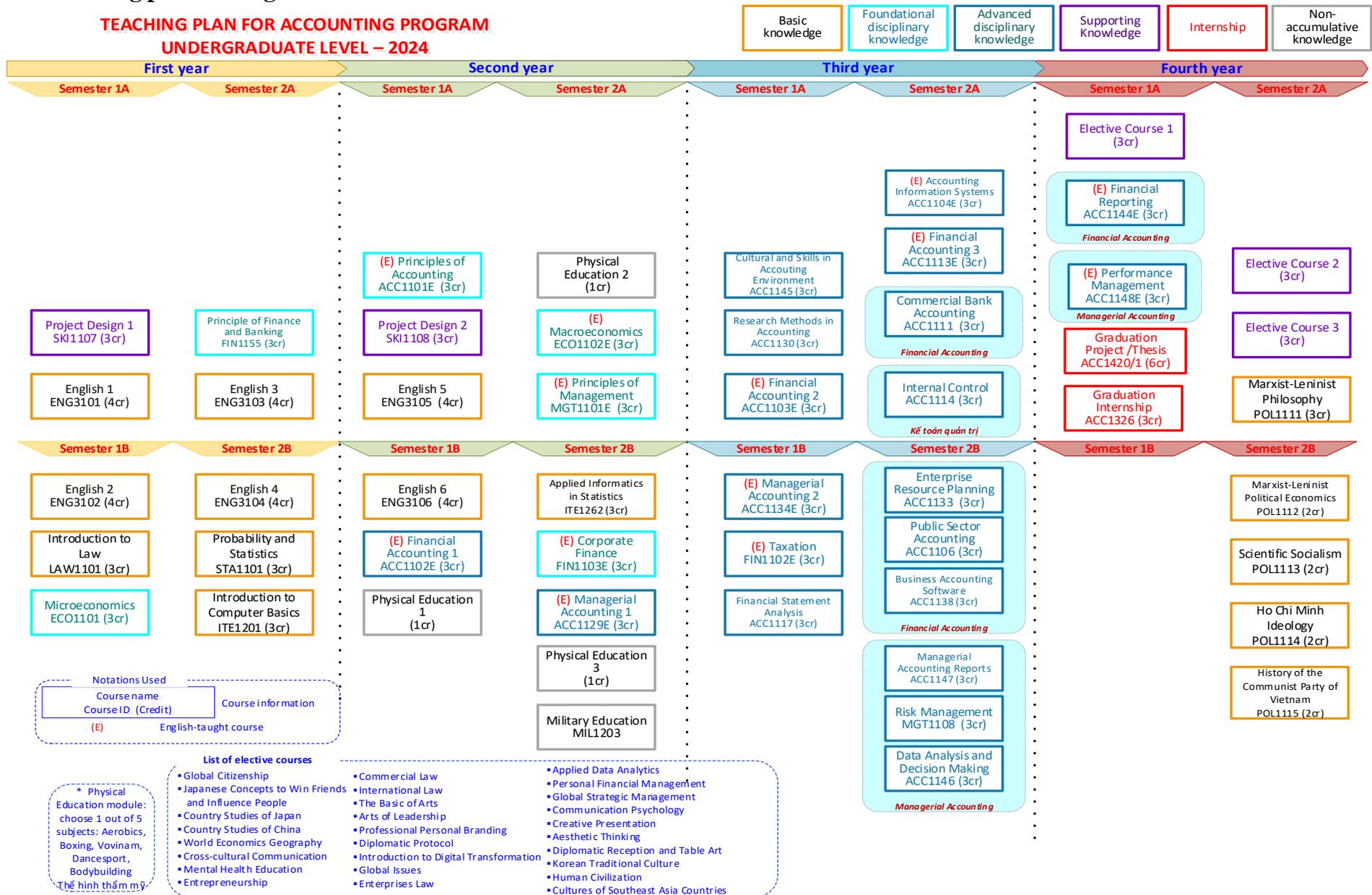
NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
4.21	FIN1152	Quản lý tài chính cá nhân	Personal Financial Management	TC	V	3
4.22	IBU1115	Quản trị chiến lược toàn cầu	Global Strategic Management	TC	V	3
4.23	PSY1103	Tâm lý giao tiếp	Communication Psychology	TC	V	3
4.24	ADS1101	Thuyết trình sáng tạo	Creative Presentation	TC	V	3
4.25	DMK1114	Tư duy thẩm mỹ	Aesthetic Thinking	TC	V	3
4.26	TOU1145	Văn hóa bàn tiệc và lễ tân khánh tiết	Diplomatic Reception and Table Art	TC	V	3
4.27	SOS1108	Văn hóa các nước Đông Nam Á	Cultures of Southeast Asia Countries	TC	V	3
4.28	KOR1147	Văn hóa truyền thống Hàn Quốc	Korean Traditional Culture	TC	V	3
4.29	IRE1138	Văn minh nhân loại	Human Civilisation	TC	V	3
5. Internship knowledge						9
5.1	ACC1326	Thực tập tốt nghiệp	Graduation Internship	BB	V	3
			<i>Students choose Thesis or Graduation Project</i>			
5.2	ACC1420	Chuyên đề tốt nghiệp	Graduation Project	TC	V	6
5.3	ACC1421	Khóa luận tốt nghiệp	Thesis	TC	V	6
6. Non – cumulative knowledge						3
6.1. Physical education (<i>students choose 1 of the following 5 groups</i>)						3
		<i>Group 1</i>				

NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
6.1.1.1	GYM1311	Giáo dục thể chất - Aerobic 1	Physical Education 1 - Aerobic	TC	V	1
6.1.2.1	GYM1312	Giáo dục thể chất - Aerobic 2	Physical Education 2 - Aerobic	TC	V	1
6.1.3.1	GYM1313	Giáo dục thể chất - Aerobic 3	Physical Education 3 - Aerobic	TC	V	1
		<i>Group 2</i>				
6.1.1.2	GYM1321	Giáo dục thể chất - Vovinam 1	Physical Education 1 - Vovinam	TC	V	1
6.1.2.2	GYM1322	Giáo dục thể chất - Vovinam 2	Physical Education 2 - Vovinam	TC	V	1
6.1.3.2	GYM1323	Giáo dục thể chất - Vovinam 3	Physical Education 3 - Vovinam	TC	V	1
		<i>Group 3</i>				
6.1.1.3	GYM1331	Giáo dục thể chất - Boxing 1	Physical Education 1 - Boxing	TC	V	1
6.1.2.3	GYM1332	Giáo dục thể chất - Boxing 2	Physical Education 2 - Boxing	TC	V	1
6.1.3.3	GYM1333	Giáo dục thể chất - Boxing 3	Physical Education 3 - Boxing	TC	V	1
		<i>Group 4</i>				
6.1.1.4	GYM1341	Giáo dục thể chất - Thể hình thẩm mỹ 1	Physical Education 1 - Body-building	TC	V	1
6.1.2.4	GYM1342	Giáo dục thể chất - Thể hình thẩm mỹ 2	Physical Education 2 - Body-building	TC	V	1

NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
6.1.3.4	GYM1343	Giáo dục thể chất - Thể hình thẩm mỹ 3	Physical Education 3 - Body-building	TC	V	1
		<i>Group 5</i>				
6.1.1.5	GYM1351	Giáo dục thể chất - Dancesport 1	Physical Education 1 - Dancesport	TC	V	1
6.1.2.5	GYM1352	Giáo dục thể chất - Dancesport 2	Physical Education 2 – Dancesport	TC	V	1
6.1.3.5	GYM1353	Giáo dục thể chất - Dancesport 3	Physical Education 2 - Dancesport	TC	V	1
6.2. National defense education (165 periods)						
6.2.1	MIL1203	Giáo dục quốc phòng và an ninh	Military Education	BB	V	

Note: BB: Compulsory; TC: Elective; E/V: Course taught in English/ Vietnamese; LT: Theory; TH: Practice; DA: Project/Thesis; TT: Internship.

2.9. Training process diagram



Description of the Accounting program, Cohort 2024

2.10. Brief description of the courses

STA1101 - Probability and Statistics: 03 credits.

This course equips students with fundamental knowledge of basic probability and statistical principles. Its content includes random events and their probabilities; random variables and probability distributions; multivariate random variables; samples and sample characteristics; parameter estimation; hypothesis testing; correlation theory; and simple linear regression models.

ITE1262 - Applied Informatics in Statistics: 03 credits.

SPSS (Statistical Package for the Social Sciences) is a professional, flexible, versatile, and powerful software for database management, statistical processing, and analysis, compared to other statistical tools such as Lotus, Quattro, Excel, Stata, and EpiInfo. It is increasingly used in research, data processing, and statistical analysis, especially for analyzing survey data collected through questionnaires. SPSS is highly effective in analyzing correlations among variables, which other software programs find difficult or impossible to perform. It also enables researchers to analyze developmental trends of phenomena through statistical data, thereby making forecasts in research. SPSS for Windows is user-friendly and allows easy data import and export from other applications such as Excel and Access.

POL1111 - Marxist-Leninist Philosophy: 03 credits.

This foundational course provides scientific knowledge on Marxist–Leninist philosophy, enhancing students’ abilities in scientific and critical thinking about the objective world. Chapter 1: Introduction to philosophy and the role of Marxist–Leninist philosophy in society. Chapter 2: Core principles of dialectical materialism, including matter and consciousness, dialectical laws, and the theory of knowledge. Chapter 3: Fundamental aspects of historical materialism, such as socio- economic formations, class and nation, the state and social revolution, social consciousness, and philosophical views on human beings.

POL1112 - Marxist-Leninist Political Economics: 02 credits.

This course provides foundational knowledge in Marxist–Leninist political economy, aiming to enhance students’ scientific understanding of the objective world and economic theories. It helps students analyse and evaluate theoretical and practical economic issues within their fields of study.

The curriculum includes six chapters, starting with the subject, research methods, and functions of Marxist– Leninist political economy. Subsequent chapters focus on key issues such as commodities, markets, the role of economic actors, surplus value, competition and monopoly, the socialist-oriented market economy in Vietnam, and the country’s industrial revolution and international economic integration.

POL1113 - Scientific Socialism: 02 credits.

This course includes seven chapters, with Chapter 1 introducing the basics and historical development of scientific socialism. Chapters 2 to 7 cover the core contents of scientific socialism, offering a theoretical framework for understanding socialist ideologies and practices.

POL1114 - Ho Chi Minh Ideology: 02 credits.

This course introduces learners to the comprehensive and profound ideological framework

of Ho Chi Minh concerning the Vietnamese revolutionary cause. It covers key ideas on national liberation, class emancipation, human liberation, national independence in association with socialism, the unity of national and global strength, the power of the people, national solidarity, and international solidarity. It also addresses the construction of a state “of the people, by the people, for the people”, as well as revolutionary ethics, culture, and the development of a new human personality. Students are encouraged to apply these principles in their studies and personal development in the modern era.

POL1115 - History of the Communist Party of Vietnam: 02 credits.

This course provides knowledge on the leadership role of the Communist Party of Vietnam. Following an introductory section, the course consists of five main lessons: 1: Object, function, tasks, content, and methods of studying the Party's history. 2: The founding of the Communist Party of Vietnam and its leadership in the struggle for power (1930–1945). 3: The Party's leadership in two resistance wars and the national reunification (1945–1975). 4: The Party's leadership during the transition to socialism and the renewal process (1975–2018). 5: Conclusion.

LAW1101 - Introduction to Law: 03 credits.

This course studies the State and the Law from the Marxist–Leninist perspective, addressing the most fundamental issues such as the origin, nature, types, and functions of the State and the Law. It also explores the principles of state organisation, as well as forms and structures for exercising state power.

ITE1201 - Introduction to Computer Basics: 03 credits.

This course equips students with foundational knowledge in information technology, including: basic IT concepts; operations on files, folders, and drives; internet tools such as web browsing, email, and information storage; use of common utility software such as Unikey and WinRAR; document processing with Microsoft Word; spreadsheet use with Excel; and presentation design using PowerPoint.

ENG3101 - English 1: 04 credits.

This course helps students develop vocabulary, grammar, pronunciation, and cultural understanding of English-speaking countries. It enables them to apply listening, speaking, reading, and writing skills in daily communication on topics such as personal information, school subjects, food and drink, travel, emotions, opinions, personal goals, and life tips. The course fosters learners' awareness of self-directed learning, teamwork, defending personal viewpoints, and lifelong learning. It serves as an essential foundation for improving students' confidence in communication and their ability to use English for studying and exploring relevant subjects and disciplines, thus highlighting the role of English in professional and academic development.

ENG3102 - English 2: 04 credits.

This course continues to enhance students' vocabulary, grammar, pronunciation, and cultural knowledge of English-speaking countries. It provides opportunities for students to practise integrated language skills through topics such as travel, education, interesting places, important events, and inventions. The course also promotes independent and collaborative learning, the defence of opinions, and lifelong learning. It lays the groundwork for students to become more confident in using English for academic purposes and professional exploration, fostering a clear understanding of the importance of English

in career and personal growth.

ENG3103 - English 3: 04 credits.

This course supports the development of students' vocabulary, grammar, pronunciation, and cultural competence related to English-speaking societies. Students engage in communicative tasks involving themes such as personality, success, motivation, competition, social etiquette, and the arts. It also encourages independent learning, collaboration, critical thinking, and lifelong learning. The course provides a strong foundation for increased confidence in using English for academic and professional purposes, reinforcing its significance in students' future career paths.

ENG3104 - English 4: 04 credits.

In this course, students advance their language skills including vocabulary, grammar, and pronunciation alongside deeper cultural awareness of English speaking countries. Communication tasks focus on more complex topics such as financial information, time management, and real-life challenges. The course promotes autonomy in learning, teamwork, critical thinking, and the development of lifelong learning habits. It prepares students to use English effectively for academic studies in related subjects and professional contexts, underlining the importance of English for ongoing personal and career development.

ENG3105 - English 5: 04 credits.

This course enhances students' language proficiency and cultural understanding through communication on moderately complex topics such as education, crime, making predictions, table manners, and competitions. It supports the development of vocabulary, grammar, and pronunciation, and improves the integration of listening, speaking, reading, and writing skills. The course fosters independent thinking, collaboration, and long-term learning strategies, preparing students for confident use of English in academic and professional contexts.

ENG3106 - English 6: 04 credits.

This advanced course focuses on building students' language skills through complex and nuanced topics such as history, accidents, shopping, employment, and sincerity. It deepens students' knowledge of grammar, vocabulary, pronunciation, and socio-cultural aspects of English-speaking countries. By promoting independent study, group work, and critical reasoning, the course enables students to communicate with greater fluency and confidence. It serves as a critical foundation for utilising English in academic research and future career development.

ECO1101 - Microeconomics: 03 credits.

This course introduces the basic principles of microeconomics, focusing on the behaviour of key economic agents consumers and firms across various types of markets. It also provides an overview of government policies within the economy. Class discussions and topic analyses are primarily based on current issues in the Vietnamese economy.

ECO1102E - Macroeconomics: 03 credits.

This course offers a general overview of a national economy, exploring the content and significance of macroeconomic variables and addressing key issues such as inflation, unemployment, and economic growth. It further examines basic macroeconomic models

to analyse the effects of macroeconomic policies, including fiscal, monetary, and external economic policies. Through these models, learners gain deeper insights into how the economy operates.

ACC1101E - Principles of Accounting: 03 credits.

This course provides learners with fundamental knowledge of accounting, forming the basis for further study of advanced topics in the accounting discipline. Specifically, it covers concepts such as accounting definitions, accounting objects, types of financial statements, users of financial statements, elements of financial statements and double-entry bookkeeping, the legal framework and key concepts, the accounting system and record keeping, as well as recording business transactions and sales tax.

FIN1155 - Principle of Finance and Banking: 03 credits.

This course provides learners with fundamental knowledge of finance, money, the financial system, the banking system, and related issues such as money supply and demand, interest rates, monetary policy, inflation, exchange rates, central banking, commercial banking, and financial markets, as well as their roles in a nation's economy. It serves as a foundation for advanced courses in finance and banking.

MGT1101E - Principles of Management: 03 credits.

This course provides learners with fundamental knowledge of organizational management. Through this course, learners will understand general management theories, including the concept and necessity of management, fundamental management functions, essential managerial skills, the impact of the environment on business operations, managerial decision-making, leadership, and employee motivation.

FIN1103E - Corporate Finance: 03 credits.

This course provides learners with fundamental knowledge of corporate finance, enabling them to understand key financial decisions within an enterprise, including investment, financing, dividend, and working capital management decisions. The course covers topics such as the nature of corporate financial management, common stock valuation, cash flow planning, capital budgeting criteria, cost of capital structure, financial analysis, and short-term asset management.

ACC1145 - Cultural and Skills in Accounting Environment: 03 credits.

This course provides learners with knowledge, skills, and professional attitudes necessary for working in diverse business environments, including domestic and foreign-invested enterprises, in various accounting positions within organizations.

FIN1102E - Taxation: 03 credits.

Fiscal policy and monetary policy are two essential tools used by the government to intervene in the economy to achieve three fundamental objectives: job creation, sustainable economic growth, and inflation control. Taxation is a component of fiscal policy that channels part of national income into the state budget, enabling the government to perform its economic functions. This course focuses on the fundamental theories of taxation and presents the current content of major taxes in Vietnam, including value-added tax, excise tax, import tax, corporate income tax, and personal income tax.

ACC1102E - Financial Accounting 1: 03 credits.

This course provides fundamental knowledge of accounting for the main business activities of non-financial enterprises, including accounting for cash, receivables, payables, inventories, fixed assets, business results, and owners' equity. Through this course, postgraduate students will

understand the accounting process, methods for recognizing and evaluating economic transactions arising in business operations, as well as how to present key information in financial statements. This enables them to interpret indicators related to the business performance of enterprises.

ACC1103E - Financial Accounting 2: 03 credits.

This course provides in-depth knowledge of accounting for specialized transactions or specific accounting subjects in business operations, such as import–export activities, financial investments, corporate income tax expenses, accounting errors, changes in accounting policies, and accounting estimates. In addition, the course guides and develops skills in preparing and presenting corporate financial statements, thereby enabling postgraduate students to comprehensively understand the indicators reflecting a company’s business performance as presented in its financial statements

ACC1113E - Financial Accounting 3: 03 credits.

This course provides advanced accounting knowledge for the accounting specialization, with main topics including accounting for leases, provisions, equity accounting for joint-stock companies, preparation of consolidated financial statements, and organization of accounting work. Financial Accounting 3 equips postgraduate students with in-depth knowledge of financial accounting practices, enabling them to undertake various accounting positions in enterprises. It also provides foundational knowledge for studying financial statement auditing and approaching international accounting standards.

ACC1117 - Financial Statement Analysis: 03 credits.

This course provides postgraduate students with in-depth knowledge of the indicators in corporate financial statements and the relationships among those indicators across operating, investing, and financing activities. It covers industry and strategic analysis processes, accounting analysis in relation to financial analysis, and equips postgraduate students with the ability to assess a company’s profitability, liquidity, and cash flow capacity, as well as to forecast key financial statement indicators for various analytical purposes.

ACC1129E - Managerial Accounting 1: 03 credits.

This course provides postgraduate students with foundational knowledge of management accounting, including the nature, sources, and purposes of managerial information; cost classification and behavior; data summarization and analysis; accounting for materials, labor, and overhead; process costing; and cost calculation methods.

ACC1134E - Managerial Accounting 2: 03 credits.

This course provides postgraduate students with knowledge of management accounting, including budgeting and types of budgets, standard costing, variance analysis, financial performance measurement, and non-financial performance measurement.

ACC1130 - Research Methods in Accounting: 03 credits.

This course provides students with research skills and lifelong learning capabilities. Upon completion, students will be able to conduct qualitative and quantitative research relevant to accounting topics, while developing problem-solving and research skills. The course also aims to enhance students’ scientific research abilities, support the production of academic papers, and prepare students for postgraduate studies after graduation.

ACC1104E - Accounting Information Systems: 03 credits.

This course aims to provide students with an overview of integrated information systems, including the design and control of computerized accounting systems, basic accounting processes, and the evaluation of computerized accounting through accounting procedures.

ACC1111 - Commercial Bank Accounting: 03 credits.

This course provides knowledge of basic banking accounting operations, including accounting principles and methods, as well as fundamental transactions at commercial banks such as deposit operations, credit operations, payment transactions, foreign exchange transactions, income and expenses, and their presentation in bank reports. The course also guides learners in understanding and handling teller transactions and interpreting key indicators on the financial statements of commercial banks.

ACC1138 - Business Accounting Software: 03 credits.

This course provides students with skills in using software tools to manage accounting tasks in the public sector, including accounting operations related to each functional area, tax declaration and settlement, and financial management in the public sector. In particular, learners are introduced to the organization of accounting work in the public sector under computerized conditions.

ACC1133 - Enterprise Resource Planning: 03 credits.

This course provides students with knowledge of using information technology in management in general and in operational management in particular, aiming to enhance management efficiency and resource utilization in enterprise resource planning. Additionally, students will develop skills in designing application software for managing materials, procurement, inventory, and human resources, as well as leadership, management, and teamwork skills in activities related to information technology..

ACC1106 - Public Sector Accounting: 03 credits.

This course provides learners with the knowledge and skills necessary for applying accounting practices in public sector positions, including collecting, processing, storing, and reporting accounting information related to cash, inventories, fixed assets, payments, and specialized government activities. Additionally, the course develops analytical skills and the ability to handle issues related to accounting management in public organizations.

ACC1144E - Financial Reporting: 03 credits.

This course provides students with essential knowledge and skills for preparing and presenting international financial statements in accordance with IFRS. After completing the International Financial Reporting Standards courses 1, 2, and 3, students will apply the standards learned to prepare and present financial statements, including the statement of profit or loss and comprehensive income, the balance sheet, the cash flow statement, the statement of changes in equity, and the notes to the financial statements. Additionally, this course covers knowledge and skills for preparing consolidated financial statements.

ACC1114 - Internal Control: 03 credits.

This course is designed to provide students with fundamental knowledge of the nature, functions, subjects, and methods of internal control, as well as basic concepts and procedures used to organize internal control processes for specific objectives. Based on this knowledge, students will be able to establish appropriate internal control procedures and sequences for key business

cycles, including the purchasing cycle, sales cycle, payroll cycle, and transactions related to cash and fixed assets.

ACC1146 - Data Analysis and Decision Making: 03 credits.

This course provides students with the knowledge and skills to analyze corporate financial information. For each piece of information, students are expected to make effective decisions. The course also applies real-world business case studies to analyze situations and make appropriate decisions.

ACC1147 - Managerial Accounting Reports: 03 credits.

This course equips students with knowledge and skills regarding the information needed by managers; designing report templates to provide information according to specific needs; designing data flows to control information extraction; and practicing report preparation based on specific business scenarios

MGT1108 - Risk Management: 03 credits.

This course provides students with basic and advanced knowledge of risk management models in enterprises and their application for analyzing, evaluating, and managing risks in businesses. Additionally, the course helps develop managerial thinking and problem-solving skills related to addressing risks in enterprises.

ACC1148E - Performance Management: 03 credits.

This course provides students with knowledge related to examining and evaluating the economy, efficiency, and effectiveness in the management and use of public finances and assets, including reviewing programs, activities, units, or public funds and institutions operating according to principles of economy, efficiency, and effectiveness. Additionally, the course develops analytical skills, supervision skills, and decision-making abilities relevant to professional work.

SKI1107 - Project Design 1: 03 credits.

This course equips students with basic knowledge of logical and scientific project design thinking. Students proactively identify and analyse real-world societal issues using data, mastering techniques to propose innovative solutions. They develop ideas, test feasibility through group activities, and enhance skills in research, critical thinking, communication, and leadership. Projects focus on practical, innovative applications aligned with the United Nations' Sustainable Development Goals (SDGs).

SKI1108 - Project Design 2: 03 credits.

This course provides a logical and scientific process for commercialising business ideas, fostering innovation and entrepreneurship. It focuses on developing business ideas using the NABC model (Needs, Approach, Benefits/Costs, Competition) to articulate value propositions. Group projects are refined through continuous value creation forums (VCF) and presented via posters to stakeholders, simulating organisational or entrepreneurial activities. Projects involve market, technology, and customer analysis, idea validation, and alignment with SDGs.

ECO1113 - Global Citizenship: 03 credits.

This course introduces fundamental concepts of global citizenship, enabling students to develop a roadmap to become global citizens and implement community projects. Key topics include globalisation, society, politics, environment, the digital era, and building a global citizenship pathway.

JPN1163 - Japanese Concepts to Win Friends and Influence People: 03 credits.

This course provides knowledge of Japanese interpersonal communication and behaviour for achieving success. Students learn to understand themselves, be honest, empathise with others, and unlock hidden potential to elevate personal development.

JPN1108 - Country Studies of Japan: 03 credits.

This course offers detailed insights into various aspects of Japan, including geography, history, economy, politics, society, and diplomacy, as well as macro issues like transportation, trade, and defence. It equips students with knowledge of Japan's unique culture and traditions, enhancing international understanding through vivid and engaging depictions.

CHI1122 - Country Studies of China: 03 credits.

This course provides foundational knowledge of China and its people, covering distinctive features in geography, history, population, politics, economy, education, ideology, religion, and arts, fostering a comprehensive understanding of Chinese culture...

ECO1108 - World Economics Geography: 03 credits.

This course introduces the global socio-economic territorial system, interactions between developed and developing countries, and notable economic developments in various regions. It addresses political and social changes impacting regional economies in the context of globalisation, using economic, political, and social maps to illustrate recent global economic shifts.

PSY1137 - Mental Health Education: 03 credits.

This course equips students with knowledge, skills, and attitudes related to mental health, covering topics like mental health overview, common disorders, stigma, social contexts, community and student mental health, sexual diversity, and mental health care. Students learn to recognise, prevent, and care for their own and others' mental health.

ENC1121 - Cross-cultural Communication: 03 credits.

This course provides a multidimensional perspective on cultural phenomena at local, regional, and global levels, fostering respect for cultural differences and ethical values. It enhances intercultural communication skills by exploring globalisation, international trade, and causes of communication breakdowns across regions and nations from a cultural perspective. Students learn about cultural differences, opposing values, and non-verbal communication globally.

BUS1115 - Entrepreneurship: 03 credits.

This course introduces core principles and knowledge of entrepreneurship, enabling students to design, build, and manage small companies or projects. It supports the realisation of business ideas, creating small-scale business processes from creative concepts.

LAW1111 - Commercial Law: 03 credits.

This course provides foundational knowledge of commercial activities and services, covering legal issues related to merchants, commercial activities under Vietnamese law, merchant rights and obligations, and commercial sanctions.

LAW1116 - International Law: 03 credits.

This course covers the origins, concepts, characteristics, structure, norms, and nature of international law, distinguishing it from national law and exploring their dialectical relationship. It addresses fundamental principles, sources, population, territory, borders, international maritime law, and diplomatic-consular law.

GPD1135 - The Basic of Arts: 03 credits.

This course inspires students to appreciate and engage with seven art forms: architecture, painting, sculpture, music, literature, theatre, and cinema. It enhances emotional intelligence, fostering a balanced life and soft skills for professional success, enriching students' spiritual lives.

HRM1111 – Arts of Leadership: 03 credits.

This course explores the relationship between management and leadership, qualities required for group and organisational leadership, and leadership styles (democratic, authoritarian, laissez-faire). It emphasises the artistry of leadership, including creativity, flexibility, synthesis, practicality, and scientific approaches, covering skills like coordination, communication, motivation, power use, talent management, and adaptability. It also addresses group leadership responsibilities, power versus authority, delegation, and talent selection.

HMM1137 – Professional Personal Branding: 03 credits.

This course equips students with knowledge and skills in style, attire, and physical presentation, as well as professional image-building, clothing selection, colleague and client communication, phone etiquette, expressive language, emotional control, and graceful movement. It fosters a professional image, enhancing workplace effectiveness and stakeholder satisfaction, particularly in service industries.

IRE1130 – Diplomatic Protocol: 03 credits.

This course covers diplomatic practices like protocol, consular work, information and external propaganda, negotiations, and research. It provides theoretical and practical knowledge of diplomatic protocol in Vietnam and globally, focusing on protocol overview, precedence and seating arrangements, diplomatic ceremonies, and diplomatic banquets.

DAS1125 – Introduction to Digital Transformation: 03 credits.

This course provides foundational knowledge of global and Vietnamese digital transformation trends, definitions, and concepts for enterprises, digital transformation roadmaps for small and medium enterprises, readiness assessment tools, and technological solutions for transformation.

IRE1108 – Global Issues: 03 credits.

This course offers a comprehensive overview of current global issues, focusing on topics like weapons of mass destruction, environment, population, international crime, energy, and poverty. It covers definitions, classifications, historical development, current status, international cooperation, and challenges in addressing these issues, providing theoretical foundations and methods for analysing international relations phenomena.

DAS1124 – Applied Data Analytics: 03 credits.

This course introduces basic data analysis techniques and thinking through practical

applications, focusing on Excel-based methods for fields like economics, business, finance, marketing, and real estate, unlocking valuable data insights for organisations.

LAW1107 - Enterprises Law: 03 credits.

This course is a specialized legal subject that provides foundational knowledge of enterprises and relevant legal regulations. Students will acquire comprehensive knowledge of enterprise models, establishment procedures, management structures, reorganisation, dissolution, and bankruptcy. Key topics include:

- Conditions for establishment, organisation, management, and finance of business entities;
- Signs of enterprise insolvency and legal procedures for bankruptcy resolution.
- Reorganisation and dissolution of enterprises in accordance with current legislation.

FIN1152 – Personal Financial Management: 03 credits.

This course addresses the importance of personal financial management amidst rapid life changes, preparing individuals for unforeseen events like economic downturns, bankruptcy, unemployment, or sudden death. It covers concepts, principles, tools, and methods for financial planning in career choices, budgeting, investment portfolios, retirement, and legacy planning, ensuring a stable financial future.

IBU1115 – Global Strategic Management: 03 credits.

This course helps students understand globalisation drivers and strategic management aspects in global companies, equipping them with practical knowledge and skills to address enterprise globalisation and global management challenges.

PSY1103 – Communication Psychology: 03 credits.

This course provides foundational knowledge of psychology, identifying human psychological phenomena, understanding their diversity, and mastering the laws governing their formation. It covers objective and subjective factors shaping psychology, communication theories, behaviour structures, forms, tools, communication essence, and skills for effective communication and interaction.

ADS1101 – Creative Presentation: 03 credits.

This course equips students with skills to present ideas, solutions, and advertising strategies persuasively, covering goal setting, idea creation, content preparation, media use, presentation techniques, and supporting technologies. It emphasises creativity and effectiveness in advertising and commercial presentations.

DMK1114 – Aesthetic Thinking: 03 credits.

This course fosters aesthetic thinking across various life domains, from arts to entertainment, festivals, culture, sports, production, education, healthcare, and military activities. It equips students with aesthetic knowledge for diverse professions and encourages personal aesthetic development.

TOU1145 – Diplomatic Reception and Table Art: 03 credits.

This course enhances students' skills and knowledge in table etiquette and ceremonial protocol, covering dining behaviour, professional use of utensils, and communication and diplomatic skills in social and business settings. It supports career development in event

management, hospitality, and customer service, complementing hotel and tourism management program.

SOS1108 – Cultures of Southeast Asia Countries: 03 credits.

This course systematically introduces Southeast Asian countries' geography, population, history, communities, cultures, socio-economic development, customs, landmarks, and tourism potential. It compares similarities and differences with Vietnamese culture, assessing ASEAN tourism cooperation and the ASEAN Socio-Cultural Community's realisation.

KOR1147 – Korean Traditional Culture: 03 credits.

This course provides knowledge of Korean traditional culture, including interactions with natural and social environments, cultural history, and lifestyles. It enables students to analyse and compare Korean culture with other Eastern cultures, identifying similarities and differences with Vietnamese culture for appropriate intercultural interactions.

IRE1138 – Human Civilisation: 03 credits.

This course aims to: 1) familiarise students with basic geography, history, and cultural knowledge for global citizenship; 2) provide a foundation for subsequent courses; 3) illustrate human diversity across civilisations; and 4) stimulate curiosity for further learning. It emphasises cultural themes and patterns over chronological events, integrating literature, architecture, arts, and music as core components.

ACC1326 – Graduation Internship: 03 credits.

This course enables learners to:

- Participate in practical activities within the field and major to practice professional skills, cultivate a professional work attitude, and develop relationships in preparation for future careers;
- Apply theoretical knowledge and critical thinking skills learned to observe and describe the operations of the internship unit;
- Upon completion of the course, each student must present their work results in the form of a Graduation Internship Report.

After completing the internship, students are able to:

- Understand and describe the characteristics, organizational structure, functions, and responsibilities of departments within the internship unit;
- Describe specific operational processes, including the provision of financial services, accounting services, and accounting within the unit;
- Know, understand, and apply work skills and professional skills in a functional department relevant to their field and major;
- Compile and present the operational results and business performance of the unit during the most recent period;
- Develop the ability to present a report on practical research findings.

ACC1420 – Graduation Project: 06 credits.

This course enables students to apply theoretical knowledge and critical thinking skills

learned to research a specific issue related to the activities of their trained field or major. Upon completion, each student must present their research results in the form of a Graduation Project.

The course aims to help students:

- Identify a research problem that has theoretical and practical significance. The research problem may be related to the activities of the graduation internship unit or a macro-level issue associated with the industry or market. Students learn to recognize and define: the urgency of the research problem; research object; scope of research; research questions for specific research objectives. They also develop a research plan for the identified problem;
- Synthesize and systematize relevant theoretical issues (previous research) related to the identified research problem (Literature Review). Learn to construct a proper list of citations or references (References, Bibliography);
- Synthesize and analyze the identified research problem. Apply appropriate data collection methods and data processing tools. From this, students can evaluate the current situation, identify issues, and propose solutions for the research object;
- Develop scientific research methodology and skills to present research reports.

ACC1421 – Thesis: 06 credits.

This course enables students to apply the theoretical knowledge and critical thinking skills they have acquired to research a specific issue related to their field or major. Upon completion, each student must present their research findings in the form of a Thesis.

The course aims to help students:

- Identify a research problem that has both theoretical and practical significance. The research problem may relate to the activities of the graduation internship unit or a macro-level issue concerning the industry or market. Students will learn to recognize and define: the urgency of the research problem; research object; scope of research; research questions for specific research objectives. They will also develop a research plan for the identified problem.
- Synthesize and systematize relevant theoretical issues from previous research related to the identified problem (Literature Review). Students will learn to create proper citation lists or references (References, Bibliography).
- Synthesize and analyze the identified research problem. They will learn to apply appropriate data collection methods and data processing tools. This enables them to evaluate the current situation, identify issues, and propose solutions for the research object.
- Develop scientific research methodology and skills for presenting research reports.

GYMxxxx – Physical Education 1, 2, 3: 03 credits.

The course equips learners with basic knowledge of physical education, techniques, and exercise methods to train and improve health and aesthetics. Learners can choose their favourite courses to practice in accordance with their physical fitness such as: Gymnastics, Aerobics, Boxing, Vovinam, Dancesport.

MILxxxx – Military Education: 165 lessons.

The course equips learners with basic understanding of the Party and State's defence and security policies and guidelines on building all-people national defence, people's security, and love for socialism. Grasp basic knowledge about national defence and security in the new situation. Implement basic skills in platoon-level military techniques and tactics, know how to use handguns and some commonly used infantry weapons. The subject is divided into 04 parts: part 1 - National defence and security guidelines of the Communist Party of Vietnam, part 2 - National defence and security work, part 3 - General military, tactics, pistol shooting techniques and using grenades, part 4- General understanding of troops and branches.

3. FUNCTION OF THE QUALIFICATION

3.1. Opportunities for further study

- Able to self-study and research to improve qualifications in professional fields related to the training specialization;
- Able to transfer to higher education levels at the post-graduate level in course relating to specialisation.

3.2. Employment opportunities

- Accounting specialist at domestic and foreign enterprises across various business sectors.
- Chief accountant, general accountant, financial director, or head of internal control department at enterprises of all business types.
- Entrepreneur providing accounting services after obtaining the required professional certifications.
- Controller or member of the supervisory board at corporations and companies, both domestic and international.

4. ADDITIONAL INFORMATION

4.1. Extracurricular Activities

During their studies at the University, students have opportunity to participate in various activities, including academic events, activities organized by the Youth Union and Student Association, volunteer and community service programs, and club activities. These experiences help students develop essential skills, foster social responsibility, and expand their professional and social networks.

4.2. Quality Assurance

Ho Chi Minh City University of Economics and Finance has been accredited for quality assurance at both the institutional and program levels by reputable national and international accreditation organizations. Information on accreditation results and the list of accredited programs is published at <https://www.uef.edu.vn/qacenter/quality-accreditation/accreditation-certification-19482>.

4.3. Conversion of UEF Credit System to the European Credit Transfer and Accumulation System (ECTS)

- 1 UEF credit is equivalent to 50 hours of student workload, including lecture attendance, guided learning, self-study, research, practical experience and assessments. For classroom-

based learning, 1 credit requires a minimum of 15 hours of theoretical instruction or 30 hours of practical work, experiments, or discussions, with each contact hour counted as 45 minutes.

- 1 ECTS credit is equivalent to 30 hours of student workload.

- 1 UEF credit \approx 1.67 ECTS credits.

5. GUIDELINES FOR IMPLEMENTING AND ENSURING THE QUALITY OF STUDY PROGRAMS

1. The study program is organized and implemented according to the annual teaching and learning plans of the University.

2. Some special courses, reflecting UEF's unique characteristics, are organized with the following orientations:

- English language training: Foreign language courses English 1 to English 6 are scheduled in the early semesters (Semesters 1, 2, and 3). From Semester 4 onwards, professional courses are taught in English (12 professional courses are taught in English) to enable students to proficiently use English in their professional activities post-graduation.

- Skills training: Project Design 1 course is taught in the first year, Project Design 2 is taught in the second year. These courses equip students with teamwork skills, critical thinking, and problem-solving skills through a project. This foundation helps students develop skills through professional courses in subsequent semesters, maximising their ability to self-study, conduct research, and solve real-world problems. It also raises social responsibility awareness through topics related to the United Nations Sustainable Development Goals (SDGs), promoting lifelong learning capabilities.

- Career-oriented professional training: From the first year of semester 1, students have access to introductory courses, industry-based courses and exposure to professional practice through field visits, internships, seminars... In the final semester, the students must participate in a mandatory placement program (full-time at the internship unit, minimum 12 weeks) and choose to do a graduation thesis, or specialize graduation project.

3. Courses in the study program are assigned and managed according to faculties/institutes/centres (collectively referred to as course management units) according to the current regulations of the University.

4. The design of teaching and learning activities, assessment, and analysis of student learning outcomes are conducted in accordance with the University's guidelines on selecting teaching methods and assessing student learning outcomes based on the undergraduate study programme's learning outcomes.

5. Courses are taught following a unified detailed course syllabus issued by the President.

6. The organisation of teaching and learning, assessment of modules, and graduation consideration are conducted in accordance with the undergraduate training regulations, examination regulations, and other relevant regulations of the University.

7. The unit managing the training program must plan and implement the measurement and assessment of the program's learning outcomes according to University regulations. The unit managing the module must plan and implement the measurement and assessment of the module's learning outcomes as per University regulations.

8. Requirements for the teaching staff involved in the program are implemented in

accordance with the regulations for developing, appraising, and issuing training program, as stipulated in Decision No. 714/QĐ-UEF dated 01 September 2023 by the Rector of the University of Economics and Finance, Ho Chi Minh City.

9. The study programme is periodically reviewed, evaluated, and updated every two years. The review and evaluation results are applied by the program management unit to improve and enhance the quality of training.

10. If there is an urgent need to adjust the study program during its implementation, the programme management unit must submit a proposal clearly stating the basis/reason for the adjustment, the scope of application, the effective date, the content of the proposed adjustment, and the anticipated impact of the adjustment. The proposal must include the minutes of the Faculty Council meeting and other necessary evidence. Urgent adjustments to the study program must not affect the current semester's study plan. The Department of Academic Affairs receives the proposal from the programme management unit, reviews it, provides feedback, and submits it to the President for approval.

11. When there are changes to textbooks, teaching materials, reference materials, or due to urgent adjustments to the training programme, the detailed syllabus must be reviewed and updated. The course management unit collaborates with the program management unit to organize the review and update, specifying the effective date of the newly updated detailed syllabus. The detailed syllabus, once updated, is sent to the Department of Academic Affairs for review and submitted to the President for approval.

12. The maximum overall evaluation cycle for the study program is five years; the overall evaluation process is similar to the process for developing a new study program./.

PRESIDENT
Dr. Nguyen Thanh Giang

