

UNDERGRADUATE PROGRAM, COHORT 2024
BACHELOR OF FINANCE - BANKING

(Attached to Decision No. 237/QĐ-UEF dated 10/04/2024 of the President of Ho Chi Minh City University of Economics and Finance)

1. GENERAL INFORMATION ABOUT THE PROGRAM

Name of study programme: **FINANCE - BANKING**

Specializations:

- Specialization 1. Corporate Finance
- Specialization 2. Banking
- Specialization 3. Insurance

Programme level: Undergraduate.

Duration: 4 years / 134 credits

Language(s) of Instruction: Vietnamese and English

Training Orientation: Vocational orientation

Awarding Institution: Ho Chi Minh City University of Economics and Finance

Qualification: Bachelor of Finance and Banking

Qualification level: Level 6 Vietnamese Qualifications Framework.

Cohort: 2024.

2. STUDY PROGRAM

2.1. Mode of Study: Full-time

2.2. Admission requirements

- Students must have graduated from high school education in Vietnam, or equivalent qualification.
- Students are considered for admission to UEF based on results obtained through one of the following methods:
 - (1) National High School Exam results
 - (2) High school academic transcript
 - (3) Competency Assessment Exam results by Vietnam National University, HCMC.

2.3. Grading scale

- For credits calculated into GPA:

Classification	10-point scale	4-point scale	
		Score in letter	Score in number
Pass	From 8.5 to 10	A	4.0
	From 7.0 to 8.4	B	3.0
	From 5.5 to 6.9	C	2.0
	From 4.0 to 5.4	D	1.0
Fail	From 0 to 3.9	F	0

- For courses that only require passing, not counted in the GPA:

Classification	10-point scale	Score in letter
Pass (ungraded)	5.0 and above	P

2.4. Graduation conditions

According to the Bachelor's Degree Level Training Regulations, professional conditions include:

- (1) Accumulate all required courses of the study program;
- (2) The average cumulative grade for the entire course must be 2.00 or higher; particularly, the grade for elective courses related to practical internship knowledge (project/graduation thesis) must be C or higher;
- (3) Hold a certificate of Military Education and complete the Physical Education course;
- (4) Hold an Advanced Information Technology Certificate (not applicable to study program in Information Technology, Software Engineering, or Data Science) and an IELTS 5.5 English Certificate (not applicable to language program).

2.5. Objectives of the study program (Program Objectives)

General objectives:

Training Bachelor students in Finance and Banking with with career orientation, political and professional ethics, health; comprehensive and specialized knowledge in finance, banking, insurance; proficient professional skills; independent and creative thinking ability; self-learning, research, global integration, and adaptability to changes in the natural and social environment.

Specific objectives:

PO1 (Knowledge): Provide learners with basic knowledge of natural/social sciences, political science, law; foundational and specialized professional knowledge in finance, banking, insurance, and necessary supplementary knowledge for job requirements.

PO2 (Skills): Equip and train learners with practical professional skills in corporate

financial management, bank management, insurance company management, application of specialized and interdisciplinary knowledge to solve real-world problems; communication skills, interpersonal skills, teamwork, and global integration skills.

PO3 (Level of Autonomy and Responsibility): Develop professional ethics, community responsibility, independent and creative thinking, cooperation in learning, research, and work; adaptability to multicultural working environments and integration.

2.6. Program Learning Outcomes

Knowledge

- (1) Apply knowledge of natural sciences, political science, law, national defense, and security to job requirements and life.
- (2) Systematically analyze economic, financial, and accounting knowledge to identify problems, collect and process information to solve problems.
- (3) Analyze and apply knowledge of taxation, financial markets, insurance markets, international finance, financial analysis, and investment portfolio management to perform management activities in finance, banking, and insurance fields.
- (4) Evaluate the current state of financial management, bank management, and insurance company management through in-depth knowledge of corporate finance, bank management, and insurance company management.

Skills

- (5) Effectively perform system thinking and critical thinking skills; use alternative solutions in changing work environments.
- (6) Proficiently perform communication skills, independent working skills, teamwork skills, organizational and job evaluation skills, use of tools and software in finance, banking, and insurance fields.
- (7) Effectively apply financial management, bank management, and insurance company management skills (planning, organizing, leading, controlling) and financial, banking, and insurance operations to solve business and financial institution problems.
- (8) Use a foreign language equivalent to level 3/6 of the Vietnamese language proficiency framework in specialized fields and communication in multicultural environments.

Level of Autonomy and Responsibility

- (9) Develop professional ethics, community responsibility, professional conduct, and supervision of others in task performance.
- (10) Develop independent working skills, teamwork skills in changing work

conditions, personal and group responsibility.

(11) Develop self-learning and research skills, quickly adapt to changes in finance, banking, and insurance fields.

(12) Develop organizational and coordination abilities, collective intelligence, professional leadership, community contribution, and support for sustainable development.

2.7. Program structure

No	Knowledge block	Volume of knowledge			
		Number of credits	Compulsory	Elective	Percentage %
1	Basic knowledge	47	47		35,1%
1.1	<i>Natural sciences</i>	6	6	-	
1.2	<i>Political science</i>	11	11	-	
1.3	<i>Law</i>	3	3	-	
1.4	<i>Information technology</i>	3	3	-	
1.5	<i>Foreign language (English)</i>	24	24	-	
2	Foundational disciplinary knowledge	18	18	-	13,4%
3	Advanced disciplinary knowledge	45	30	15	33,6%
4	Supporting knowledge	15	6	9	11,2%
5	Internship knowledge	9	3	6	6,7%
6	Non-accumulative knowledge				
6.1	<i>Physical education (3 credits)</i>			<input checked="" type="checkbox"/>	
6.2	<i>National defense education (165 periods)</i>		<input checked="" type="checkbox"/>		
	Total	134	104 (77,6%)	30 (22,4%)	

Total amount of knowledge of the study program: 134 credits.

Note: Does not include the amount of non-cumulative knowledge including: Physical Education (3 credits - elective) and National defense education (165 hours - Compulsory).

2.8. Program Content

NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
1. Basic knowledge						47
1.1. Natural sciences						6
1.1.1	MAT1103	Toán cao cấp	Advanced Mathematics	BB	V	3
1.1.2	STA1101	Xác suất thống kê	Probability and Statistics	BB	V	3
1.2. Political science						11
1.2.1	POL1111	Triết học Mác-Lênin	Marxist-Leninist Philosophy	BB	V	3
1.2.2	POL1112	Kinh tế chính trị Mác- Lênin	Marxist-Leninist Political Economics	BB	V	2
1.2.3	POL1113	Chủ nghĩa xã hội khoa học	Scientific Socialism	BB	V	2
1.2.4	POL1114	Tư tưởng Hồ Chí Minh	Ho Chi Minh Ideology	BB	V	2
1.2.5	POL1115	Lịch sử Đảng Cộng sản Việt Nam	History of the Communist Party of Vietnam	BB	V	2
1.3. Law						3
1.3.1	LAW1101	Pháp luật đại cương	Introduction to Law	BB	V	3
1.4. Information technology						
1.4.1	ITE1201	Tin học đại cương	Introduction to Computer Basics	BB	V	3
1.5. Foreign Language						24
1.5.1	ENG3101	Tiếng Anh 1	English 1	BB	E	4
1.5.2	ENG3102	Tiếng Anh 2	English 2	BB	E	4
1.5.3	ENG3103	Tiếng Anh 3	English 3	BB	E	4
1.5.4	ENG3104	Tiếng Anh 4	English 4	BB	E	4
1.5.5	ENG3105	Tiếng Anh 5	English 5	BB	E	4
1.5.6	ENG3106	Tiếng Anh 6	English 6	BB	E	4

NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
2. Foundational disciplinary knowledge						18
2.1	ECO1101	Kinh tế vi mô	Microeconomics	BB	V	3
2.2	ECO1102E	Kinh tế vĩ mô	Macroeconomics	BB	E	3
2.3	ACC1101E	Nguyên lý kế toán	Principles of Accounting	BB	E	3
2.4	FIN1155	Nguyên lý tài chính và ngân hàng	Principle of Finance and Banking	BB	V	3
2.5	FIN1103	Tài chính doanh nghiệp	Corporate Finance	BB	V	3
2.6	FIN1102E	Thuế	Taxation	BB	E	3
3. Advanced disciplinary knowledge						45
3.1	FIN1104E	Quản trị ngân hàng thương mại	Commercial Bank Management	BB	E	3
3.2	FIN1107E	Tài chính quốc tế	International Finance	BB	E	3
3.3	FIN1152	Quản lý tài chính cá nhân	Personal Financial Management	BB	V	3
3.4	LAW1107	Pháp luật về doanh nghiệp	Enterprises Law	BB	V	3
3.5	FIN1108E	Thị trường tài chính	Capital Market	BB	E	3
3.6	FIN1109	Thị trường bảo hiểm	Risk Management and Insurance	BB	V	3
3.7	FIN1113	Phân tích tài chính	Financial Analysis	BB	V	3
3.8	ACC1142E	Kế toán tài chính	Financial Accounting	BB	E	3
3.9	FIN1157E	Phương pháp nghiên cứu trong tài chính và ngân hàng	Research Methods in Finance and Banking	BB	E	3
3.10	ACC1107E	Kế toán quản trị	Managerial Accounting	BB	E	3

NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
			<i>Students choose 01 of the 03 Specialisations below</i>			
Specialisation 1.		Tài chính doanh nghiệp	Corporate Finance			
3.11.1	FIN1111	Tài chính doanh nghiệp nâng cao	Advanced Corporate Finance	TC	V	3
3.12.1	FIN1112E	Mô hình tài chính	Financial Modeling	TC	E	3
3.13.1	FIN1114E	Quản trị rủi ro tài chính	Financial Risk Management	TC	E	3
3.14.1	FIN1126E	Tài chính công	Public Finance	TC	E	3
3.15.1	FIN1140E	Quản trị danh mục đầu tư	Investment Portfolio Management	TC	V	3
Specialisation 2.		Ngân hàng	Banking			
3.11.2	FIN1116E	Quản trị ngân hàng thương mại nâng cao	Advanced Commercial Bank Management	TC	E	3
3.12.2	FIN1115	Thẩm định tín dụng	Credit Valuation	TC	V	3
3.13.2	ACC1111	Kế toán ngân hàng thương mại	Commercial Bank Accounting	TC	V	3
3.14.2	FIN1117E	Thanh toán quốc tế	International Payments	TC	E	3
3.15.2	FIN1119E	Quản trị ngân hàng trung ương	Central Bank Management	TC	E	3
Specialisation 3.		Bảo hiểm	Insurance			
3.11.2	FIN1146E	Bảo hiểm nhân thọ	Life Insurance	TC	E	3
3.12.2	FIN1147E	Bảo hiểm phi nhân thọ	Non-life Insurance	TC	E	3

NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
3.13.2	FIN1148	Quản trị tài chính kế toán bảo hiểm	Accounting and Finance Management for Insurance	TC	V	3
3.14.2	FIN1149E	Quản lý doanh nghiệp bảo hiểm	Insurance Business Management	TC	E	3
3.15.2	FIN1159	Tái bảo hiểm	Reinsurance	TC	V	3
4. Supporting knowledge						15
4.1	SKI1107	Project design 1	Project Design 1	BB	V	3
4.2	SKI1108	Project design 2	Project Design 2	BB	V	3
			<i>Choose 3 elective courses:</i>			
4.3	ECO1113	Công dân toàn cầu	Global Citizenship	TC	V	3
4.4	JPN1163	Đặc nhân tâm phong cách Nhật Bản	Japanese Concepts to Win Friends and Influence People	TC	V	3
4.5	JPN1108	Đất nước học Nhật Bản	Country Studies of Japan	TC	V	3
4.6	CHI1122	Đất nước học Trung Quốc	Country Studies of China	TC	V	3
4.7	ECO1108	Địa lý kinh tế thế giới	World Economics Geography	TC	V	3
4.8	PSY1137	Giáo dục sức khỏe tinh thần	Mental Health Education	TC	V	3
4.9	ENC1121	Giao tiếp liên văn hóa	Cross-cultural Communication	TC	V	3
4.10	BUS1115	Khởi nghiệp	Entrepreneurship	TC	V	3
4.11	LAW1111	Luật thương mại	Commercial Law	TC	V	3
4.12	LAW1116	Luật quốc tế	International Law	TC	V	3
4.13	GPD1135	Nghệ thuật học cơ bản	The Basic of Arts	TC	V	3
4.14	HRM1111	Nghệ thuật lãnh đạo	Arts of Leadership	TC	V	3

NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
4.15	HMM1137	Nghệ thuật xây dựng hình ảnh cá nhân chuyên nghiệp	Professional Personal Branding	TC	V	3
4.16	IRE1130	Nghiệp vụ ngoại giao	Diplomatic Protocol	TC	V	3
4.17	DAS1125	Nhập môn chuyển đổi số	Introduction to Digital Transformation	TC	V	3
4.18	IRE1108	Những vấn đề toàn cầu	Global Issues	TC	V	3
4.19	DAS1124	Phân tích dữ liệu ứng dụng	Applied Data Analytics	TC	V	3
4.20	IRE1151	Phát triển bền vững	Sustainable Development	TC	V	3
4.21	IBU1115	Quản trị chiến lược toàn cầu	Global Strategic Management	TC	V	3
4.22	PSY1103	Tâm lý giao tiếp	Communication Psychology	TC	V	3
4.23	ADS1101	Thuyết trình sáng tạo	Creative Presentation	TC	V	3
4.24	DMK1114	Tư duy thẩm mỹ	Aesthetic Thinking	TC	V	3
4.25	TOU1145	Văn hóa bàn tiệc và lễ tân khánh tiết	Diplomatic Reception and Table Art	TC	V	3
4.26	SOS1108	Văn hóa các nước Đông Nam Á	Cultures of Southeast Asia Countries	TC	V	3
4.27	KOR1147	Văn hóa truyền thống Hàn Quốc	Korean Traditional Culture	TC	V	3
4.28	IRE1138	Văn minh nhân loại	Human Civilisation	TC	V	3
5. Internship knowledge						9
5.1	FIN1337	Thực tập tốt nghiệp	Graduation Internship	BB	V	3

NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
			<i>Students choose Thesis or Graduation Project</i>			
5.2	FIN1429	Chuyên đề tốt nghiệp	Graduation Project	TC	V	6
5.3	FIN1430	Khóa luận tốt nghiệp	Thesis	TC	V	6
6. Non – cumulative knowledge						3
6.1. Physical education (<i>students choose 1 of the following 5 groups</i>)						3
		<i>Group 1</i>				
6.1.1.1	GYM1311	Giáo dục thể chất - Aerobic 1	Physical Education 1 - Aerobic	TC	V	1
6.1.2.1	GYM1312	Giáo dục thể chất - Aerobic 2	Physical Education 2 - Aerobic	TC	V	1
6.1.3.1	GYM1313	Giáo dục thể chất - Aerobic 3	Physical Education 3 - Aerobic	TC	V	1
		<i>Group 2</i>				
6.1.1.2	GYM1321	Giáo dục thể chất - Vovinam 1	Physical Education 1 - Vovinam	TC	V	1
6.1.2.2	GYM1322	Giáo dục thể chất - Vovinam 2	Physical Education 2 - Vovinam	TC	V	1
6.1.3.2	GYM1323	Giáo dục thể chất - Vovinam 3	Physical Education 3 - Vovinam	TC	V	1
		<i>Group 3</i>				
6.1.1.3	GYM1331	Giáo dục thể chất - Boxing 1	Physical Education 1 - Boxing	TC	V	1

NO.	Code	Course		Type	Language	Number of credits
		Vietnamese	English			
6.1.2.3	GYM1332	Giáo dục thể chất - Boxing 2	Physical Education 2 - Boxing	TC	V	1
6.1.3.3	GYM1333	Giáo dục thể chất - Boxing 3	Physical Education 3 - Boxing	TC	V	1
		<i>Group 4</i>				
6.1.1.4	GYM1341	Giáo dục thể chất - Thể hình thẩm mỹ 1	Physical Education 1 - Body-building	TC	V	1
6.1.2.4	GYM1342	Giáo dục thể chất - Thể hình thẩm mỹ 2	Physical Education 2 - Body-building	TC	V	1
6.1.3.4	GYM1343	Giáo dục thể chất - Thể hình thẩm mỹ 3	Physical Education 3 - Body-building	TC	V	1
		<i>Group 5</i>				
6.1.1.5	GYM1351	Giáo dục thể chất - Dancesport 1	Physical Education 1 - Dancesport	TC	V	1
6.1.2.5	GYM1352	Giáo dục thể chất - Dancesport 2	Physical Education 2 - Dancesport	TC	V	1
6.1.3.5	GYM1353	Giáo dục thể chất - Dancesport 3	Physical Education 2 - Dancesport	TC	V	1
6.2. National defense education (165 periods)						
6.2.1	MIL1203	Giáo dục quốc phòng và an ninh	Military Education	BB	V	

Note: BB: Compulsory; TC: Elective; E/V: Course taught in English/ Vietnamese; LT: Theory; TH: Practice; DA: Project/Thesis; TT: Internship.

2.10. Brief description of the courses

MAT1103 - Advanced Mathematics: 03 credits.

This course introduces some basic mathematical methods widely used in specialized subjects. The content of the course includes: determinants; matrices, linear equation systems; functions of many variables, differential calculus of functions of variables, extreme values of functions of variables, differential equations of the first order, differential equations of the second order.

STA1101 - Probability and Statistics: 03 credits.

This course equips students with fundamental knowledge of basic probability and statistical principles. Its content includes random events and their probabilities; random variables and probability distributions; multivariate random variables; samples and sample characteristics; parameter estimation; hypothesis testing; correlation theory; and simple linear regression models.

POL1111 - Marxist-Leninist Philosophy: 03 credits.

This foundational course provides scientific knowledge on Marxist–Leninist philosophy, enhancing students’ abilities in scientific and critical thinking about the objective world. Chapter 1: Introduction to philosophy and the role of Marxist–Leninist philosophy in society. Chapter 2: Core principles of dialectical materialism, including matter and consciousness, dialectical laws, and the theory of knowledge. Chapter 3: Fundamental aspects of historical materialism, such as socio- economic formations, class and nation, the state and social revolution, social consciousness, and philosophical views on human beings.

POL1112 - Marxist-Leninist Political Economics: 02 credits.

This course provides foundational knowledge in Marxist–Leninist political economy, aiming to enhance students’ scientific understanding of the objective world and economic theories. It helps students analyse and evaluate theoretical and practical economic issues within their fields of study.

The curriculum includes six chapters, starting with the subject, research methods, and functions of Marxist–Leninist political economy. Subsequent chapters focus on key issues such as commodities, markets, the role of economic actors, surplus value, competition and monopoly, the socialist-oriented market economy in Vietnam, and the country’s industrial revolution and international economic integration.

POL1113 - Scientific Socialism: 02 credits.

This course includes seven chapters, with Chapter 1 introducing the basics and historical development of scientific socialism. Chapters 2 to 7 cover the core contents of scientific socialism, offering a theoretical framework for understanding socialist ideologies and practices.

POL1114 - Ho Chi Minh Ideology: 02 credits.

This course introduces learners to the comprehensive and profound ideological framework of Ho Chi Minh concerning the Vietnamese revolutionary cause. It covers key ideas on national liberation, class emancipation, human liberation, national independence in association with socialism, the unity of national and global strength, the power of the people, national solidarity, and international solidarity. It also addresses the construction

of a state “of the people, by the people, for the people”, as well as revolutionary ethics, culture, and the development of a new human personality. Students are encouraged to apply these principles in their studies and personal development in the modern era.

POL1115 - History of the Communist Party of Vietnam: 02 credits.

This course provides knowledge on the leadership role of the Communist Party of Vietnam. Following an introductory section, the course consists of five main lessons: 1: Object, function, tasks, content, and methods of studying the Party's history. 2: The founding of the Communist Party of Vietnam and its leadership in the struggle for power (1930–1945). 3: The Party’s leadership in two resistance wars and the national reunification (1945–1975). 4: The Party’s leadership during the transition to socialism and the renewal process (1975–2018). 5: Conclusion.

LAW1101 - Introduction to Law: 03 credits.

This course studies the State and the Law from the Marxist–Leninist perspective, addressing the most fundamental issues such as the origin, nature, types, and functions of the State and the Law. It also explores the principles of state organisation, as well as forms and structures for exercising state power.

ITE1201 - Introduction to Computer Basics: 03 credits.

This course equips students with foundational knowledge in information technology, including: basic IT concepts; operations on files, folders, and drives; internet tools such as web browsing, email, and information storage; use of common utility software such as Unikey and WinRAR; document processing with Microsoft Word; spreadsheet use with Excel; and presentation design using PowerPoint.

ENG3101 - English 1: 04 credits.

This course helps students develop vocabulary, grammar, pronunciation, and cultural understanding of English-speaking countries. It enables them to apply listening, speaking, reading, and writing skills in daily communication on topics such as personal information, school subjects, food and drink, travel, emotions, opinions, personal goals, and life tips. The course fosters learners’ awareness of self-directed learning, teamwork, defending personal viewpoints, and lifelong learning. It serves as an essential foundation for improving students' confidence in communication and their ability to use English for studying and exploring relevant subjects and disciplines, thus highlighting the role of English in professional and academic development.

ENG3102 - English 2: 04 credits.

This course continues to enhance students' vocabulary, grammar, pronunciation, and cultural knowledge of English-speaking countries. It provides opportunities for students to practise integrated language skills through topics such as travel, education, interesting places, important events, and inventions. The course also promotes independent and collaborative learning, the defence of opinions, and lifelong learning. It lays the groundwork for students to become more confident in using English for academic purposes and professional exploration, fostering a clear understanding of the importance of English in career and personal growth.

ENG3103 - English 3: 04 credits.

This course supports the development of students’ vocabulary, grammar, pronunciation,

and cultural competence related to English-speaking societies. Students engage in communicative tasks involving themes such as personality, success, motivation, competition, social etiquette, and the arts. It also encourages independent learning, collaboration, critical thinking, and lifelong learning. The course provides a strong foundation for increased confidence in using English for academic and professional purposes, reinforcing its significance in students' future career paths.

ENG3104 - English 4: 04 credits.

In this course, students advance their language skills including vocabulary, grammar, and pronunciation alongside deeper cultural awareness of English speaking countries. Communication tasks focus on more complex topics such as financial information, time management, and real-life challenges. The course promotes autonomy in learning, teamwork, critical thinking, and the development of lifelong learning habits. It prepares students to use English effectively for academic studies in related subjects and professional contexts, underlining the importance of English for ongoing personal and career development.

ENG3105 - English 5: 04 credits.

This course enhances students' language proficiency and cultural understanding through communication on moderately complex topics such as education, crime, making predictions, table manners, and competitions. It supports the development of vocabulary, grammar, and pronunciation, and improves the integration of listening, speaking, reading, and writing skills. The course fosters independent thinking, collaboration, and long-term learning strategies, preparing students for confident use of English in academic and professional contexts.

ENG3106 - English 6: 04 credits.

This advanced course focuses on building students' language skills through complex and nuanced topics such as history, accidents, shopping, employment, and sincerity. It deepens students' knowledge of grammar, vocabulary, pronunciation, and socio-cultural aspects of English-speaking countries. By promoting independent study, group work, and critical reasoning, the course enables students to communicate with greater fluency and confidence. It serves as a critical foundation for utilising English in academic research and future career development.

ECO1101 - Microeconomics: 03 credits.

This course introduces the basic principles of microeconomics, focusing on the behaviour of key economic agents consumers and firms across various types of markets. It also provides an overview of government policies within the economy. Class discussions and topic analyses are primarily based on current issues in the Vietnamese economy.

ECO1102E - Macroeconomics: 03 credits.

This course offers a general overview of a national economy, exploring the content and significance of macroeconomic variables and addressing key issues such as inflation, unemployment, and economic growth. It further examines basic macroeconomic models to analyse the effects of macroeconomic policies, including fiscal, monetary, and external economic policies. Through these models, learners gain deeper insights into how the economy operates.

ACC1101E - Principles of Accounting: 03 credits.

This course provides learners with fundamental knowledge of accounting, forming the basis for further study of advanced topics in the accounting discipline. Specifically, it covers concepts such as accounting definitions, accounting objects, types of financial statements, users of financial statements, elements of financial statements and double-entry bookkeeping, the legal framework and key concepts, the accounting system and record keeping, as well as recording business transactions and sales tax.

FIN1155 - Principle of Finance and Banking: 03 credits.

This course provides learners with fundamental knowledge of finance, money, the financial system, the banking system, and related issues such as money supply and demand, interest rates, monetary policy, inflation, exchange rates, central banking, commercial banking, and financial markets, as well as their roles in a nation's economy. It serves as a foundation for advanced courses in finance and banking.

FIN1103 - Corporate Finance: 03 credits.

This course provides learners with fundamental knowledge of corporate finance, enabling them to understand key financial decisions within an enterprise, including investment, financing, dividend, and working capital management decisions. The course covers topics such as the nature of corporate financial management, common stock valuation, cash flow planning, capital budgeting criteria, cost of capital structure, financial analysis, and short-term asset management.

FIN1102E - Taxation: 03 credits.

Fiscal policy and monetary policy are two essential tools used by the government to intervene in the economy to achieve three fundamental objectives: job creation, sustainable economic growth, and inflation control. Taxation is a component of fiscal policy that channels part of national income into the state budget, enabling the government to perform its economic functions. This course focuses on the fundamental theories of taxation and presents the current content of major taxes in Vietnam, including value-added tax, excise tax, import tax, corporate income tax, and personal income tax.

FIN1104E - Commercial Bank Management: 03 credits.

The course studies in-depth theoretical and practical issues in banking operations; basic principles in banking management such as: Capital mobilization operations, credit operations, investment operations; asset and liability management; Asset management and banking service management.

FIN1107E - International Finance: 03 credits.

The course provides students with an overview of the movements of the international financial market, financial institutions, financial products and techniques. Besides, students also learn about the promulgation of public policies stemming from the need of Government to regulate and manage the financial market.

FIN1152 – Personal Financial Management: 03 credits.

This course addresses the importance of personal financial management amidst rapid life changes, preparing individuals for unforeseen events like economic downturns, bankruptcy, unemployment, or sudden death. It covers concepts, principles, tools, and methods for financial planning in career choices, budgeting, investment portfolios, retirement, and legacy planning, ensuring a stable financial future.

LAW1107 - Enterprises Law: 03 credits.

This course is a specialized legal subject that provides foundational knowledge of enterprises and relevant legal regulations. Students will acquire comprehensive knowledge of enterprise models, establishment procedures, management structures, reorganisation, dissolution, and bankruptcy. Key topics include:

- Conditions for establishment, organisation, management, and finance of business entities;
- Signs of enterprise insolvency and legal procedures for bankruptcy resolution.
- Reorganisation and dissolution of enterprises in accordance with current legislation.

FIN1108E - Capital Market: 03 credits.

The course provides learners with general knowledge about the financial market, including the structure, functions and operations of the financial market. Besides, learners also learn about the Vietnamese financial market to have a more comprehensive view, the course focuses on stock markets, debt markets, foreign exchange markets and derivatives markets.

FIN1109 - Risk Management and Insurance: 03 credits.

The course provides basic knowledge about insurance and the Risk Management and Insurance: Theory of risks and insurable risks; Theoretical and principled issues of insurance; Principled issues of insurance contracts; Principled issues of insurance business organization; General characteristics and principles of types of insurance (human insurance, property insurance, civil liability insurance); Knowledge and skills in insurance market analysis.

FIN1113 - Financial Analysis: 03 credits.

The course belongs to the basic industry knowledge, providing knowledge about corporate financial analysis through financial reports and other documents. The course explains and guides use of analytical models to draw correct conclusions about business results, capital use and capital sources, financial structure, working capital relationships, causes of differences between business cash flow and profits, capital profitability and solvency, strengths and weaknesses in financial management as well as detecting business risks. Analysis results provide useful information about the "health" of the business, guiding the decision-making of creditors, financial administrators, investors or consulting organizations, etc. In addition, the course also contributes to practicing presentation skills, criticism, proposal and problem solving, written communication and using Excel in the financial field.

ACC1142E - Financial Accounting: 03 credits.

The course provides basic knowledge about accounting for the main business activities of non-financial enterprises, including: Accounting for money, receivables, payables, inventory, fixed assets, business outcomes, equity. Through the course, students know the accounting process, how to record and evaluate economic transactions arising in business operations, as well as how to present key information on financial reports, understand the meaning of indicators related to the business activities of the enterprise.

FIN1157E - Research Methods in Finance and Banking: 03 credits.

The course provides students with basic knowledge about the stages of the research process

from identifying research topics to completing research topics in the field of finance and banking. This course guides how to introduce research topics, research objectives, characteristics and importance of finance and banking research, objectives and types of empirical analysis research, and instructions for to present research results.

ACC1107E - Managerial Accounting: 03 credits.

This course provides foundational knowledge on the nature, functions, and methods of managerial accounting to ensure that both financial and non-financial information is effectively communicated within an organisation, thereby supporting managers in planning and controlling business operations efficiently. The course emphasises the development of managerial accounting techniques to support informed business decision-making. In addition, students are introduced to business terminology and the managerial role, as well as ethical conduct in the practice of managerial accounting. Key topics include an overview of managerial accounting; cost classification; job-order, process, and activity-based costing systems; cost–volume–profit analysis; product pricing; and relevant information for managerial decision-making.

FIN1111 - Advanced Corporate Finance: 03 credits.

The course provides students majoring in Corporate Finance with advanced knowledge of modern corporate finance, focusing on three important decisions in corporate finance including: Investment decisions, funding decisions, distribution decisions and financial strategies to combine these three decisions in each stage of business development.

FIN1112E - Financial Modeling: 03 credits.

The course provides learners with the ability to apply financial models to predict future profits of the business, through setting up models and tools on excel spreadsheets. Use financial models to analyze and make assessments on cash flow appraisal of investment projects. Helps learners evaluate businesses that need to buy, sell or merge businesses. Besides, Excel can be used to support reporting and corporate financial planning.

FIN1114E - Financial Risk Management: 03 credits.

The course provides learners with knowledge about types of risks, sources of risk, the importance and benefits of risk management and financial risk management practices. Students will have knowledge of qualitative and quantitative tools to measure risk, evaluate the impacts of financial risks to devise strategies to control, prevent and regulate various types of financial risks effectively.

FIN1126E - Public Finance: 03 credits.

The course provides knowledge about the role and scope of the public sector, including the rationale for public sector interventions such as market failures and distributional concerns; the main factors that determine a country's financial architecture ; Mobilizing public resources through fees and taxes, including tax economics: income taxes (personal and corporate income taxes), assets (real estate taxes) and consumption (sales, consumption taxes special and value-added tax), tax incentives, enforcement, tax reform; public. Expenditure policy includes evaluation of government social protection programmes, in-depth research, efficiency and effectiveness of the public sector and the role of the private sector in the production, supply of goods and services. public service; balance the budget and finance the deficit; and fiscal decentralization and intergovernmental financial relations. The course will also explore the public finance challenges facing both domestic

and local governments in dealing with the effects of the global economic crisis.

FIN1140E - Investment Portfolio Management: 03 credits.

The course provides theoretical and practical knowledge about investment portfolio management. Basic contents include: portfolio risk-return, Markowitz model, asset pricing models, efficient market theory (EMH), portfolio construction and management methods investment, specifically the process of building an investment portfolio, portfolio management strategies, stock portfolio management methods, bond portfolio management methods, and evaluating the effectiveness of investment portfolios, issues to note in building investment portfolios of different investors such as: individual investors, insurance companies, banks, investment funds..

FIN1116E - Advanced Commercial Bank Management: 03 credits.

The course provides students with in-depth theoretical and practical knowledge about banking operations, business performance management as well as managing types of risks arising in banking activities.

FIN1115 - Credit Valuation: 03 credits.

The course provides basic knowledge about bank credit, management structure, authority to approve bank credit, work processes of officers in the credit department of commercial banks, concepts on credit valuation, documents and content that need to be appraised at commercial banks. Provides basic techniques for analysis, customer evaluation, project evaluation, production and business plans, collateral evaluation, how to prepare credit reports, as a basis for reviewing and making credit decisions.

ACC1111 - Commercial Bank Accounting: 03 credits.

The course provides knowledge about basic banking accounting operations. Specifically, principles of accounting and accounting methods, basic operations arising at commercial banks such as accounting for capital mobilization operations, credit operations, payment operations via banks, foreign currency trading, income - expenses and presentation methods on bank reports. The course also guides learners to understand and process over-the-counter banking transactions, and understand basic indicators on commercial banks' financial reports.

FIN1117E - International Payments: 03 credits.

The course provides content on international payment activities and correspondent banking operations, relevant international trade knowledge for international payment activities such as Incoterms, foreign trade contracts, financial documents. documents and commercial documents, in-depth knowledge, professional practice, risk identification and prevention methods with international payment methods such as money transfer, collection, documentary credit and other methods of payment.

FIN1119E - Central Bank Management: 03 credits.

The course provides students with knowledge about the structure and activities of the central bank: history of formation, organizational structure, administration of national monetary policy and payment activities, investigation and supervision of the Central Bank, as well as professional processes at the central bank: money issuance operations, credit operations, open market operations, foreign exchange management market. Overview of the organization of the central bank's banking payment system. From that, contact payment activities at commercial banks and credit institutions.

FIN1146E - Life Insurance: 03 credits.

The course provides students with basic knowledge about the field of life insurance as well as the operating mechanism of a life insurance company. From there, it helps students have a basic knowledge base and methods for more in-depth research in this field. In addition, providing knowledge about accident and health insurance to human subjects helps students better understand the construction of complementary products in life insurance companies.

FIN1147E - Non-life Insurance: 03 credits.

The course equips students with basic knowledge, professional skills, thinking ability, and research methods for the contents of non-life insurance operations. After studying this course, students can work in professional management departments and business networks of non-life insurance enterprises in the insurance market.

FIN1148 - Accounting and Finance Management for Insurance: 03 credits.

The course provides insurance students with knowledge about financial and accounting management of insurance enterprises: Characteristics of financial and accounting management of insurance enterprises; Setting up and accounting for professional reserve funds in insurance enterprises; Identify and account for operations arising during the insurance enterprise's business operations; Manage investment activities, analyze and evaluate the financial situation of insurance enterprises.

FIN1149E - Insurance Business Management: 03 credits.

The course provides students majoring in insurance with knowledge of business administration in insurance enterprises (Insurance enterprise organizational model, Human resource management of insurance enterprises, Insurance agents and brokers), insurance, insurance product distribution system, insurance customer management, investment financial management, business analysis).

FIN1159 - Reinsurance: 03 credits.

The main task of reinsurance is to divide the insured risks of the original insurance companies to a group of reinsurers and thereby make optimal use of the rules. statistical. With the above task, reinsurance stabilizes business for primary insurance companies and creates conditions for these companies to receive insurance for risks that exceed their financial capacity. Thus, we will study how insurance companies share risks. After completing this course, students can work in reinsurance departments of primary insurance companies or at reinsurance companies.

SKI1107 - Project Design 1: 03 credits.

This course equips students with basic knowledge of logical and scientific project design thinking. Students proactively identify and analyse real-world societal issues using data, mastering techniques to propose innovative solutions. They develop ideas, test feasibility through group activities, and enhance skills in research, critical thinking, communication, and leadership. Projects focus on practical, innovative applications aligned with the United Nations' Sustainable Development Goals (SDGs).

SKI1108 - Project Design 2: 03 credits.

This course provides a logical and scientific process for commercialising business ideas, fostering innovation and entrepreneurship. It focuses on developing business ideas using the NABC model (Needs, Approach, Benefits/Costs, Competition) to articulate value

propositions. Group projects are refined through continuous value creation forums (VCF) and presented via posters to stakeholders, simulating organisational or entrepreneurial activities. Projects involve market, technology, and customer analysis, idea validation, and alignment with SDGs.

ECO1113 - Global Citizenship: 03 credits.

This course introduces fundamental concepts of global citizenship, enabling students to develop a roadmap to become global citizens and implement community projects. Key topics include globalisation, society, politics, environment, the digital era, and building a global citizenship pathway.

JPN1163 - Japanese Concepts to Win Friends and Influence People: 03 credits.

This course provides knowledge of Japanese interpersonal communication and behaviour for achieving success. Students learn to understand themselves, be honest, empathise with others, and unlock hidden potential to elevate personal development.

JPN1108 - Country Studies of Japan: 03 credits.

This course offers detailed insights into various aspects of Japan, including geography, history, economy, politics, society, and diplomacy, as well as macro issues like transportation, trade, and defence. It equips students with knowledge of Japan's unique culture and traditions, enhancing international understanding through vivid and engaging depictions.

CHI1122 - Country Studies of China: 03 credits.

This course provides foundational knowledge of China and its people, covering distinctive features in geography, history, population, politics, economy, education, ideology, religion, and arts, fostering a comprehensive understanding of Chinese culture...

ECO1108 - World Economics Geography: 03 credits.

This course introduces the global socio-economic territorial system, interactions between developed and developing countries, and notable economic developments in various regions. It addresses political and social changes impacting regional economies in the context of globalisation, using economic, political, and social maps to illustrate recent global economic shifts.

PSY1137 - Mental Health Education: 03 credits.

This course equips students with knowledge, skills, and attitudes related to mental health, covering topics like mental health overview, common disorders, stigma, social contexts, community and student mental health, sexual diversity, and mental health care. Students learn to recognise, prevent, and care for their own and others' mental health.

ENC1121 - Cross-cultural Communication: 03 credits.

This course provides a multidimensional perspective on cultural phenomena at local, regional, and global levels, fostering respect for cultural differences and ethical values. It enhances intercultural communication skills by exploring globalisation, international trade, and causes of communication breakdowns across regions and nations from a cultural perspective. Students learn about cultural differences, opposing values, and non-verbal communication globally.

BUS1115 - Entrepreneurship: 03 credits.

This course introduces core principles and knowledge of entrepreneurship, enabling students to design, build, and manage small companies or projects. It supports the realisation of business ideas, creating small-scale business processes from creative concepts.

LAW1111 - Commercial Law: 03 credits.

This course provides foundational knowledge of commercial activities and services, covering legal issues related to merchants, commercial activities under Vietnamese law, merchant rights and obligations, and commercial sanctions.

LAW1116 - International Law: 03 credits.

This course covers the origins, concepts, characteristics, structure, norms, and nature of international law, distinguishing it from national law and exploring their dialectical relationship. It addresses fundamental principles, sources, population, territory, borders, international maritime law, and diplomatic-consular law.

GPD1135 - The Basic of Arts: 03 credits.

This course inspires students to appreciate and engage with seven art forms: architecture, painting, sculpture, music, literature, theatre, and cinema. It enhances emotional intelligence, fostering a balanced life and soft skills for professional success, enriching students' spiritual lives.

HRM1111 – Arts of Leadership: 03 credits.

This course explores the relationship between management and leadership, qualities required for group and organisational leadership, and leadership styles (democratic, authoritarian, laissez-faire). It emphasises the artistry of leadership, including creativity, flexibility, synthesis, practicality, and scientific approaches, covering skills like coordination, communication, motivation, power use, talent management, and adaptability. It also addresses group leadership responsibilities, power versus authority, delegation, and talent selection.

HMM1137 – Professional Personal Branding: 03 credits.

This course equips students with knowledge and skills in style, attire, and physical presentation, as well as professional image-building, clothing selection, colleague and client communication, phone etiquette, expressive language, emotional control, and graceful movement. It fosters a professional image, enhancing workplace effectiveness and stakeholder satisfaction, particularly in service industries.

IRE1130 – Diplomatic Protocol: 03 credits.

This course covers diplomatic practices like protocol, consular work, information and external propaganda, negotiations, and research. It provides theoretical and practical knowledge of diplomatic protocol in Vietnam and globally, focusing on protocol overview, precedence and seating arrangements, diplomatic ceremonies, and diplomatic banquets.

DAS1125 – Introduction to Digital Transformation: 03 credits.

This course provides foundational knowledge of global and Vietnamese digital transformation trends, definitions, and concepts for enterprises, digital transformation roadmaps for small and medium enterprises, readiness assessment tools, and technological

solutions for transformation.

IRE1108 – Global Issues: 03 credits.

This course offers a comprehensive overview of current global issues, focusing on topics like weapons of mass destruction, environment, population, international crime, energy, and poverty. It covers definitions, classifications, historical development, current status, international cooperation, and challenges in addressing these issues, providing theoretical foundations and methods for analysing international relations phenomena.

DAS1124 – Applied Data Analytics: 03 credits.

This course introduces basic data analysis techniques and thinking through practical applications, focusing on Excel-based methods for fields like economics, business, finance, marketing, and real estate, unlocking valuable data insights for organisations.

IBU1115 – Global Strategic Management: 03 credits.

This course helps students understand globalisation drivers and strategic management aspects in global companies, equipping them with practical knowledge and skills to address enterprise globalisation and global management challenges.

IRE1151 – Sustainable Development: 03 credits.

The course provides students with knowledge about the key principles, concepts and challenges of sustainable development, focusing on the Vietnamese context.

PSY1103 – Communication Psychology: 03 credits.

This course provides foundational knowledge of psychology, identifying human psychological phenomena, understanding their diversity, and mastering the laws governing their formation. It covers objective and subjective factors shaping psychology, communication theories, behaviour structures, forms, tools, communication essence, and skills for effective communication and interaction.

ADS1101 – Creative Presentation: 03 credits.

This course equips students with skills to present ideas, solutions, and advertising strategies persuasively, covering goal setting, idea creation, content preparation, media use, presentation techniques, and supporting technologies. It emphasises creativity and effectiveness in advertising and commercial presentations.

DMK1114 – Aesthetic Thinking: 03 credits.

This course fosters aesthetic thinking across various life domains, from arts to entertainment, festivals, culture, sports, production, education, healthcare, and military activities. It equips students with aesthetic knowledge for diverse professions and encourages personal aesthetic development.

TOU1145 – Diplomatic Reception and Table Art: 03 credits.

This course enhances students' skills and knowledge in table etiquette and ceremonial protocol, covering dining behaviour, professional use of utensils, and communication and diplomatic skills in social and business settings. It supports career development in event management, hospitality, and customer service, complementing hotel and tourism management program.

SOS1108 – Cultures of Southeast Asia Countries: 03 credits.

This course systematically introduces Southeast Asian countries' geography, population, history, communities, cultures, socio-economic development, customs, landmarks, and tourism potential. It compares similarities and differences with Vietnamese culture, assessing ASEAN tourism cooperation and the ASEAN Socio-Cultural Community's realisation.

KOR1147 – Korean Traditional Culture: 03 credits.

This course provides knowledge of Korean traditional culture, including interactions with natural and social environments, cultural history, and lifestyles. It enables students to analyse and compare Korean culture with other Eastern cultures, identifying similarities and differences with Vietnamese culture for appropriate intercultural interactions.

IRE1138 – Human Civilisation: 03 credits.

This course aims to: 1) familiarise students with basic geography, history, and cultural knowledge for global citizenship; 2) provide a foundation for subsequent courses; 3) illustrate human diversity across civilisations; and 4) stimulate curiosity for further learning. It emphasises cultural themes and patterns over chronological events, integrating literature, architecture, arts, and music as core components.

FIN1337 – Graduation Internship: 03 credits.

The course helps students::

- Participate in practical activities of the industry and major to practice professional skills as well as practice professional working attitudes, develop relationships to prepare for future careers;
- Apply theoretical knowledge and thinking skills learned to observe and describe the activities of the internship unit;
- At the end of the course, each student must present their work results in the form of a Graduation Internship Report.
- After finishing the internship, students can:
- Understand and describe the characteristics, management organization structure, functions and tasks of departments in the internship unit;
- Describe the specific business process(es), the process of providing financial services, accounting and auditing services at the unit;
- Know, understand and apply working skills and professional skills in a professional department appropriate to the industry or training major;
- Summarize and present the unit's operating results/business results in the most recent time;
- Develop the ability to present a practical research report

FIN1429 – Graduation Project: 06 credits.

The course helps students apply the theoretical knowledge and thinking skills they have learned to research a specific issue associated with the industry or major they are trained in. At the end of the course, each student must present their research results in the form of

a graduation topic. The course aims to help students:

- Ability to discover a research problem that has theoretical and practical significance. The research problem can be associated with the activities of the graduate internship unit and can also be a macro issue associated with the activities of the entire industry and the market. Knowing how to identify and define: The urgency of the research problem; Research object, Research scope, Research questions for specific research objectives. At the same time, develop a research plan for the identified problem;
- Can synthesize and systematize theoretical issues (previous research) related to the identified research problem (Literature Review). Know how to build a list of citations or reference lists (References, Bibliography);
- Can synthesize and analyze identified research problems. Know how to apply data collection forms and use appropriate data processing tools. From there, it is possible to evaluate the current situation, detect and propose solutions to the inadequacies of the research object.
- Develop scientific research methods and research report presentation skills.

FIN1430 – Thesis: 06 credits.

The course helps students apply the theoretical knowledge and thinking skills they have learned to research a specific issue associated with the industry or major they are trained in. At the end of the course, each student must present their research results in the form of a graduation thesis.

This course aims to help students:

- Ability to discover a research problem that has theoretical and practical significance. The research problem can be associated with the activities of the graduate internship unit and can also be a macro issue associated with the activities of the entire industry and the market. Knowing how to identify and define: The urgency of the research problem; Research object, Research scope, Research questions for specific research objectives. At the same time, develop a research plan for the identified problem;
- Can synthesize and systematize theoretical issues (previous research) related to the identified research problem (Literature Review). Know how to build a list of citations or reference lists (References, Bibliography);
- Can synthesize and analyze identified research problems. Know how to apply data collection forms and use appropriate data processing tools. From there, it is possible to evaluate the current situation, detect and propose solutions to the inadequacies of the research object.
- Develop scientific research methods and research report presentation skills.

GYMxxxx – Physical Education 1, 2, 3: 03 credits.

The course equips learners with basic knowledge of physical education, techniques, and exercise methods to train and improve health and aesthetics. Learners can choose their favourite courses to practice in accordance with their physical fitness such as: Gymnastics, Aerobics, Boxing, Vovinam, Dancesport.

MILxxxx – Military Education: 165 lessons.

The course equips learners with basic understanding of the Party and State's defence and

security policies and guidelines on building all-people national defence, people's security, and love for socialism. Grasp basic knowledge about national defence and security in the new situation. Implement basic skills in platoon-level military techniques and tactics, know how to use handguns and some commonly used infantry weapons. The subject is divided into 04 parts: part 1 - National defence and security guidelines of the Communist Party of Vietnam, part 2 - National defence and security work, part 3 - General military, tactics, pistol shooting techniques and using grenades, part 4- General understanding of troops and branches.

3. FUNCTION OF THE QUALIFICATION

3.1. Opportunities for further study

- Ability to self-study and conduct research to enhance qualifications in professional fields related to the training Specialisation;
- Able to pursue postgraduate programs in relevant disciplines or specializations at domestic and international higher education institutions, etc.

3.2. Employment opportunities

Graduates of the Finance and Banking programme can take on the following job positions/opportunities:

- Financial analysts at enterprises and financial institutions: investment funds, real estate businesses, finance companies, insurance, securities, commercial banks...;
- Financial planning, cost control and cash flow planning specialist for enterprises and financial institutions;
- Investment analyst and broker at securities companies;
- Financial asset management and valuation specialist (including real estate) for enterprises, financial institutions, commercial banks, investment funds and high-income people in Vietnam;
- Expert in analyzing and establishing risk management programmes for businesses and banks;
- Specialist in establishing effective financial models for enterprises and financial institutions;
- Credit and investment specialist in credit departments at commercial banks;
- Foreign exchange trading specialist in the foreign exchange and investment department at commercial banks;
- Capital management and trading specialist at financial companies and commercial banks;
- Financial consultant at domestic and international auditing companies;
- Senior positions such as department manager, branch manager, financial director, chief operating officer;
- Researcher at organizations.

4. ADDITIONAL INFORMATION

4.1. Extracurricular Activities

During their studies at the University, students have opportunity to participate in various

activities, including academic events, activities organized by the Youth Union and Student Association, volunteer and community service programs, and club activities. These experiences help students develop essential skills, foster social responsibility, and expand their professional and social networks.

4.2. Quality Assurance

Ho Chi Minh City University of Economics and Finance has been accredited for quality assurance at both the institutional and program levels by reputable national and international accreditation organizations. Information on accreditation results and the list of accredited programs is published at <https://www.uef.edu.vn/qacenter/quality-accreditation/accreditation-certification-19482>.

4.3. Conversion of UEF Credit System to the European Credit Transfer and Accumulation System (ECTS)

- 1 UEF credit is equivalent to 50 hours of student workload, including lecture attendance, guided learning, self-study, research, practical experience and assessments. For classroom-based learning, 1 credit requires a minimum of 15 hours of theoretical instruction or 30 hours of practical work, experiments, or discussions, with each contact hour counted as 45 minutes.

- 1 ECTS credit is equivalent to 30 hours of student workload.

- 1 UEF credit \approx 1.67 ECTS credits.

5. GUIDELINES FOR IMPLEMENTING AND ENSURING THE QUALITY OF STUDY PROGRAMS

1. The study program is organized and implemented according to the annual teaching and learning plans of the University.

2. Some special courses, reflecting UEF's unique characteristics, are organized with the following orientations:

- English language training: Foreign language courses English 1 to English 6 are scheduled in the early semesters (Semesters 1, 2, and 3). From Semester 4 onwards, professional courses are taught in English (12 professional courses are taught in English) to enable students to proficiently use English in their professional activities post-graduation.

- Skills training: Project Design 1 course is taught in the first year, Project Design 2 is taught in the second year. These courses equip students with teamwork skills, critical thinking, and problem-solving skills through a project. This foundation helps students develop skills through professional courses in subsequent semesters, maximising their ability to self-study, conduct research, and solve real-world problems. It also raises social responsibility awareness through topics related to the United Nations Sustainable Development Goals (SDGs), promoting lifelong learning capabilities.

- Career-oriented professional training: From the first year of semester 1, students have access to introductory courses, industry-based courses and exposure to professional practice through field visits, internships, seminars... In the final semester, the students must participate in a mandatory placement program (full-time at the internship unit, minimum 12 weeks) and choose to do a graduation thesis, or specialize graduation project.

3. Courses in the study program are assigned and managed according to faculties/institutes/centres (collectively referred to as course management units) according

to the current regulations of the University.

4. The design of teaching and learning activities, assessment, and analysis of student learning outcomes are conducted in accordance with the University's guidelines on selecting teaching methods and assessing student learning outcomes based on the undergraduate study programme's learning outcomes.

5. Courses are taught following a unified detailed course syllabus issued by the President.

6. The organisation of teaching and learning, assessment of modules, and graduation consideration are conducted in accordance with the undergraduate training regulations, examination regulations, and other relevant regulations of the University.

7. The unit managing the training program must plan and implement the measurement and assessment of the program's learning outcomes according to University regulations. The unit managing the module must plan and implement the measurement and assessment of the module's learning outcomes as per University regulations.

8. Requirements for the teaching staff involved in the program are implemented in accordance with the regulations for developing, appraising, and issuing training program, as stipulated in Decision No. 714/QĐ-UEF dated 01 September 2023 by the Rector of the University of Economics and Finance, Ho Chi Minh City.

9. The study programme is periodically reviewed, evaluated, and updated every two years. The review and evaluation results are applied by the program management unit to improve and enhance the quality of training.

10. If there is an urgent need to adjust the study program during its implementation, the programme management unit must submit a proposal clearly stating the basis/reason for the adjustment, the scope of application, the effective date, the content of the proposed adjustment, and the anticipated impact of the adjustment. The proposal must include the minutes of the Faculty Council meeting and other necessary evidence. Urgent adjustments to the study program must not affect the current semester's study plan. The Department of Academic Affairs receives the proposal from the programme management unit, reviews it, provides feedback, and submits it to the President for approval.

11. When there are changes to textbooks, teaching materials, reference materials, or due to urgent adjustments to the training programme, the detailed syllabus must be reviewed and updated. The course management unit collaborates with the program management unit to organize the review and update, specifying the effective date of the newly updated detailed syllabus. The detailed syllabus, once updated, is sent to the Department of Academic Affairs for review and submitted to the President for approval.

12. The maximum overall evaluation cycle for the study program is five years; the overall evaluation process is similar to the process for developing a new study program./.

PRESIDENT
Dr. Nguyen Thanh Giang