

No.: 02/HD-UEF

Ho Chi Minh City, January 2, 2026

GUIDELINES

On the conversion of credits awarded by Ho Chi Minh City University of Economics and Finance to the European Credit Transfer and Accumulation System (ECTS)

1. Basis for the development of the guidelines

- Law on Higher Education No. 125/2025/QH15;
- Circular No. 17/2021/TT-BGDDT dated June 26, 2021, issued by the Minister of Education and Training, prescribing standards for academic programs and the development, appraisal, and promulgation of academic programs at all levels of higher education;
- Decision No. 714/QD-UEF dated September 1, 2023, issued by the President, promulgating the Regulations on the development, appraisal, and promulgation of academic programs at Ho Chi Minh City University of Economics and Finance.
- The ECTS Users' Guide 2015 issued by the European Higher Education Area (EHEA) and the European Commission (EC).

2. Purpose

- These Guidelines provide guidance on the conversion of credits awarded by Ho Chi Minh City University of Economics and Finance (UEF) to the European Credit Transfer and Accumulation System (ECTS). They support students in transferring credits earned at UEF to another higher education institution in Europe or another country that uses an ECTS-equivalent credit transfer system, and vice versa.
- Facilitate academic mobility and the recognition of learning outcomes within the international higher education system.
- Ensure clarity and transparency in the benchmarking, evaluation, and recognition of programs quality.

3. Credit System of Ho Chi Minh City University of Economics and Finance

- A credit is a unit used to quantify a student's learning workload within an academic program and its courses and other components.
- One credit awarded by Ho Chi Minh City University of Economics and Finance (hereinafter referred to as a UEF credit) is equivalent to 50 notional student learning hours. This total includes time spent attending lectures, participating in guided learning, studying independently, conducting research, engaging in experiential learning, and taking examinations and assessments.
- For classroom-based teaching and learning, one credit requires at least 15 lecture hours or 30 hours of practice, laboratory work, or discussion, with one classroom hour equivalent to 45 minutes.

4. European Credit Transfer and Accumulation System (ECTS)

- According to the ECTS Users' Guide 2015, higher education institutions in the European Higher Education Area (EHEA) use ECTS as the standard system for quantifying student workload and comparing workload across academic programs. This facilitates the transfer and recognition of learning outcomes for students participating in exchange programs among member institutions and across different national education systems.

- A credit under the European Credit Transfer and Accumulation System (hereinafter referred to as an ECTS credit) represents the workload required to achieve the specified learning outcomes of an academic program. ECTS credits allocated to one full-time academic year are based on the estimated time a student needs to complete all learning activities, including lectures, independent study, research, seminars, projects, practical work, and internships in a formal learning environment. One full-time academic year corresponds to 60 ECTS credits and 1,500 to 1,800 notional learning hours; therefore, one ECTS credit corresponds to 25 to 30 notional student learning hours.

5. Conversion of credits awarded by Ho Chi Minh City University of Economics and Finance to ECTS

Based on an average of 50 notional student learning hours per UEF credit and 30 notional student learning hours per ECTS credit, one UEF credit is equivalent to 1.67 ECTS credits.

6. Implementation

- This equivalent credit conversion ratio applies to credit conversion between UEF's undergraduate and graduate programs and corresponding academic programs at international higher education institutions that use the European Credit Transfer and Accumulation System (ECTS). The conversion ratio shall also be stated in UEF's Diploma Supplement.

- During implementation, if any difficulties or issues arise, or if any provision is no longer consistent with applicable law or the University's operational practices, units and individuals shall report them to the University Office for consolidation and submission to the President for consideration and decision./.

Recipients:

- Posted on the internal portal;
- Archive: University Office; Department of Academic Services.

PRESIDENT

(signed)

Nguyen Thanh Giang