

No: 269 /KH-UEF

*Ho Chi Minh city, dated 31 March 2026*

**GRADUATION PLAN**  
**UNDERGRADUATE COHORT, MAINSTREAM PROGRAM, ACADEMIC**  
**YEAR 2026 – 2027**

Based on the training plan and progress of the University for the 2026-2027 academic year, and to properly prepare for the graduation of the 2023 full-time undergraduate cohort, mainstream program, the University implements the graduation plan with the following coordinating units:

**I. GRADUATION INTERNSHIP**

No	Content	Time	Implementing Unit
1	- Advise on academic progress and organize additional course classes for students ( <i>Cohort 2023 and previous cohorts behind schedule</i> ). - Announcing and implementing the graduation plan for students.	regularly  04/2026	Center of Academic Support Services (TT.HTHV), Department of Academic Services (P.ĐT), Faculties
	<b>Batch 1: October 2026</b> Group I – majors 1. Accounting (K.TC-KT) 2. Auditing (K.TC-KT) 3. Finance – Banking (K.TC-KT) 4. International Finance (K.TC-KT) 5. Financial Technology (K.TC-KT) 6. Commercial Business (K.QTKD) 7. Marketing (K.MAR) 8. Digital Marketing (K.MAR) 9. Event Management (K.MAR) 10. International Business (K.KT)		
2	Online registration for Graduation Internship, Graduation Project, and Graduation Thesis modules.	23/06– 04/07/2026	P.ĐT
3	Students pay tuition fees (expected).	03–13/08/2026	Department of Finance (P.TC)
4	Organise skills-development programmes for students.	According to TT.HTDN plan	Center of Corporate Relations (TT.HTDN)

No	Content	Time	Implementing Unit
5	- End-of-program briefing; - Publish the list of organisations participating in Mock Interviews.	July–August 2026; before 01/09/2026	TT.HTDN
6	End-of-program activities; “From Lecture Hall to Start-up” programme.	08-12/09/2026	TT.HTDN, Faculites
7	- Faculty assigns supervising lecturers (GVHD) for Graduation Internship and Graduation Project/Thesis; - Publish the supervision assignment list.	08–10/09/2026  13/09/2026	Faculites
8	Publish the list of organisations/enterprises receiving interns and available internship positions.	14/09/2026	TT.HTDN
9	Supervising lecturers meet students; introduce and advise students on selecting appropriate internship organisations and positions.	15–27/09/2026	Supervising lecturer (GVHD)
10	Review and finalise internship placements; announce results to students.	No later than 15/10/2026	Faculites, TT.HTDN
11	- Briefing on regulations and guidance for internships and report/project/thesis writing; - Students receive internship documents.	01-15/10/2026  21-23/10/2026	GVHD, Faculites
12	<b>Internship at enterprises (12 weeks):</b> - Monitor internship progress and provide professional guidance; - Control progress of the internship report/project/thesis completion.	26/10/2026- 16/01/2027	Faculites, GVHD, TT.HTDN
13	Student submission of internship report/project/thesis; student feedback on internship organisation and training programme.	20–23/01/2027	Department of Quality Assurance (P.BDCL), Faculites
14	Marking of internship reports/graduation projects; transfer results to Academic Affairs Office.	22–30/01/2027	GVHD, Faculites

No	Content	Time	Implementing Unit
15	- Establish the Undergraduate Thesis Assessment Committee (faculty proposes members); defence preparation; guidance on thesis-defence procedures; - Committee assessment; publish results to students.	12-25/01/2027  26-30/01/2027	Faculites, students, GVHD,  Thesis Assessment Committee (HĐĐG KLTN)
16	Express thanks and collect feedback from internship-supporting organisations regarding interns.	10-30/01/2027	TT.HTDN
	<b>Batch 2: April 2027</b> <b>Group II – other majors not included in Batch 1</b>		
2	Online registration for the Graduation Internship and Graduation Project/Thesis modules.	08-19/12/2026	P.ĐT
3	Students pay tuition fees (expected).	12-22/01/2027	P.TC
4	Organise skills-development programmes for students.	According to TT.HTDN plan	TT.HTDN
5	- End-of-program briefing; - Publish the list of organisations participating in Mock Interviews.	December 2026; before 09/02/2026	TT.HTDN
6	End-of-program activities; “From Lecture Hall to Start-up” programme.	22-27/02/2027	TT.HTDN, Faculites
7	- Faculty assigns supervising lecturers (GVHD) for Graduation Internship and Graduation Project/Thesis; - Publish the supervision assignment list.	22-24/02/2027  27/02/2027	Faculites
8	Publish the list of organisations/enterprises receiving interns and available internship positions.	01/03/2027	TT.HTDN
9	Supervising lecturers meet students; introduce and advise students on selecting appropriate internship organisations and positions.	08-20/03/2027	GVHD

No	Content	Time	Implementing Unit
10	Review and finalise internship placements; announce results to students.	No later than 30/03/2027	Faculites, TT.HTDN
11	- Briefing on regulations and guidance for internships and report/project/thesis writing; - Students receive internship documents.	22-27/03/2027 05-07/04/2027	GVHD, Faculites
12	<b>Internship at enterprises (12 weeks):</b> - Monitor internship progress and provide professional guidance; - Control progress of the internship report/project/thesis completion.	12/04/2027-03/07/2027	Faculites, GVHD, TT.HTDN
13	- Student submission of internship report/project/thesis; - Student feedback on internship organisation and training programme.	07-10/07/2027	P.BĐCL, Faculites
14	Marking of internship reports/graduation projects; transfer results to Academic Affairs Office.	08-19/07/2027	GVHD, Faculites
15	- Establish the Undergraduate Thesis Assessment Committee; defence preparation; guidance on thesis-defence procedures; - Committee assessment; publish results to students.	05-12/07/2027 14-21/07/2027	Faculites, students, GVHD, Thesis Assessment Committee (HĐĐG KLTN)
16	Express thanks and collect feedback from internship-supporting organisations regarding interns.	08-30/07/2027	TT.HTDN

## II. GRADUATION FOR COHORT 2023

No	Content	Time	Implementing Unit
1	Students submit additional documents; confirm information for the issuance of graduation diplomas.	01-30/03/2027	P.ĐT
2	Students submit certificates required for graduation consideration (English certificate; IT certificate).	07-30/06/2027	P.ĐT

No	Content	Time	Implementing Unit
3	Meeting of the Graduation Assessment Council (August session).	30/07/2027	Graduation Assessment Council; P.ĐT

### III. GRADUATION CEREMONY 2027

No	Content	Time	Implementing Unit
1	For students approved to graduate in rounds from October 2026 to March 2027: - Closing ceremony and degree conferral; - Survey of graduates' employment information.	April 2027	Faculites, Departments and offices
2	For students approved to graduate in the round dated 30/07/2027: - Closing ceremony and degree conferral; - Survey of graduates' employment information.	August 2027 (tentatively 25- 29/08/2027)	Faculites, Departments and offices

The University requests relevant units to implement and coordinate in a timely manner to ensure progress in training and graduation-related activities.

Respectfully!

***Recipients:***

- University Council, Board of Rectors (for reporting);
- Coordinating units;
- Filed: Administration, Academic Affairs.

**PRESIDENT**  
**Nguyen Thanh Giang**