

## Admission Process (step-by-step)



### Application & Support Document Checklist

- Application Form (*attached below*)
- Original transcripts from home university
- Enrolment certificate from home university
- Bank statement with a balance of 9,000 USD
- Copy of passport page
- any other supporting documents (*English certificate, extracurricular activities...*)

*\*if any document is not in English or bilingual (local language & English), it needs to be translated into English*

*If you have any question, feel free to reach out to*

**Lam Le (Mr.)**

Senior Regional Manager, International Relations

Woosong University

Telephone: +82-42-630-9181

Mobile: +82-10-6600-1503

Facebook: [www.fb.com/letoanlam](http://www.fb.com/letoanlam)

Email: [lamle@wsu.ac.kr](mailto:lamle@wsu.ac.kr)

# Application Form

I am applying for:  Spring intake  Fall intake

Choose a program:

**SolBridge International School of Business (World Top 5%)**

**Bachelor's Degrees:**

Business Administration (Marketing, Finance, Management & Entrepreneurship)

**Master's Degrees:**

MBA (Marketing, Finance, Management)  Master of Management and Technology (MIMT)

Master of Science in Marketing Analytics (MSMA) – *Fall intake only*

**Sol International School**

**Bachelor's Degrees:**

Hospitality Management  Media & Communication Arts  Culinary Arts

Railroad & Transport Management  Restaurant & Entrepreneurship

**Endicott College of International Studies**

**Bachelor's Degrees:**

Global Management  Technology Studies (Data Science & Software Innovation)

**Proposed study plan**

# (in priority order)	Course Name
1	
2	
3	
4	
5	
6	
7	
8	

**Name (Please enter your legal name as it appears on your passport)**

FAMILY NAME: \_\_\_\_\_

GIVEN NAME(S): \_\_\_\_\_

Gender:  Male  Female

Birthday (YYYY/MM/DD): \_\_\_\_\_

Alternate e-mail address: \_\_\_\_\_

**Mailing address** (*This address will be used for receiving invitation letters from us*)

Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Country: \_\_\_\_\_

Phone number: \_\_\_\_\_ / \_\_\_\_\_      Mobile Number: \_\_\_\_\_ / \_\_\_\_\_  
 (Include country code)                                      (Include country code)

**Academic Overview:**

Which English test have you taken? \_\_\_\_\_

If so, what the overall score: \_\_\_\_\_

Current University / College you are attending: \_\_\_\_\_

What is your (current) cumulative grade point average (CGPA): \_\_\_\_\_

What is the maximum score on your school's grading scale? \_\_\_\_\_

**Citizenship and Other Personal Data:**

Date of birth: (Year/month/day) \_\_\_\_\_ Country of birth: \_\_\_\_\_

Country of citizenship: \_\_\_\_\_ Passport number: \_\_\_\_\_

Passport expiration date: \_\_\_\_\_

Have you ever been convicted of a criminal offense?  No  Yes.

If yes, please attach an explanation on the nature of the offense.

Do you have any medical condition(s) that will affect your ability to complete courses?

No  Yes.

If yes, please attach information about the nature of the condition.

Do you have any special dietary requirements for religious or health reasons?  No  Yes.

If yes, please state your food requirement(s). \_\_\_\_\_

**Emergency Contact Details (*The person to contact in case of an emergency*)**

\_\_\_\_\_  
 (PROF., DR., MRS., MR., MS.) Surname / Family name Given Names

Relationship to you: \_\_\_\_\_

Phone number: \_\_\_\_\_ / \_\_\_\_\_      Mobile Number: \_\_\_\_\_ / \_\_\_\_\_  
 (Include country code) (Include country code)

E-mail Address: \_\_\_\_\_

Alternate e-mail address: \_\_\_\_\_

**Declaration**

I understand that, upon registration, my personal data may be used for any purpose in accordance with the procedures of Woosong University. I declare that the information given in support of this application is accurate and complete and understand that any misrepresentation will result in disqualification of my application and the termination of the admission process and/or my enrollment at Woosong University. I give my consent for Woosong University to release as required this information to organizations and persons mentioned herein for the purpose of verifying the data supplied.

I understand that if admitted I am responsible for applying to the immigration department of the Republic of Korea for a student visa to stay in Korea for the entire period of study at Woosong University.

I further understand that I am required to make financial arrangements to ensure all other costs (visa, dormitory, meals, books, personal expenses) required for the duration of my stay in the republic of Korea are covered.

**D-2 Visa Sponsorship and Issuance Policy**

The following is Woosong University’s policy regarding the sponsorship of international students requiring D-2 visas. This policy is subject to change and Woosong is entitled to revise its policies and procedures relating to compliance with its D-2 sponsor duties at any time. D-2 visas are only valid during the duration of the student’s course of study at SolBridge. D-2 visas will be revoked in circumstances where students leave Woosong University either voluntarily or by dismissal.

I hereby acknowledge that I have reviewed, understand, and agree to all the terms pertaining to the D-2 visa policy as mentioned above.

In place of your signature, type your full, legal, name to confirm that you understand the above declaration and D-2 Visa Sponsorship and Issuance Policy

FULL NAME: \_\_\_\_\_ Signature: \_\_\_\_\_

Date (YYYY/MM/DD): \_\_\_\_\_